

January 03, 2011 - January 07, 2011

January 2011							February 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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30	31												

	3 Monday	4 Tuesday	5 Wednesday	6 Thursday	7 Friday
	AISS Holiday Marc's B-Day	Canceled: CM Cole 1 on 1 Mtg; Cole's O Canceled: Leffingwell's 1 on 1; Leffingw			Coffee w/ Tony Shaleesh; TBD Ray out at 1
7 am					
8:00	Vacation	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Office Time /paperwork/return calls; NO M Robert Goode 1 on 1; CMO; Ott, Marc
9:00		MPT Martinez 1 on 1 Mtg MPT's Office	CM Riley's 1 on 1-confirmed Riley's Office Ott, Marc	Rudy 1 on 1; CMO; Ott, Marc	Office Time /paperwork/return calls; NO M
10:00		Catch up from the Holiday's	CM Shade 1 on 1 Mtg Marc's Office	Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Mike Rollins - Chamber President CMO Ott, Marc The contents of this appointment have been i
11:00		Travel Time	Possible Mtg. w/Robt and Leslie Re: Cap I	Roscoe Overton Re: Spanish Curriculum for	Lunch w/ Chief Acevedo Z Tejas Ott, Marc
12 pm	FYI - Drew Bolin Me	Lunch with Mr. Whittington His Office Ott, Marc	Office Time	Anthony 1 on 1; CMO; Ott, Marc	Mentoring; Ott, Marc
1:00		Travel Time	FYI - HSEM Strategic Policy Council CMO Conference Room	David Armbrust and Bob Gregory Texas Disposal Systems - Tour the MRF facility MRF Facility	Diversity & Cultural Competency Initiative: Executive Steering Committee CMO Conference Room 3103 Ott, Marc
2:00		Catch up from the Holiday's	CMO CMO Conference Room 3103		Mtg. w/ Elise and Amy Re: Mentor Matthews Elementary
3:00		??? Mtg		Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Sue Edwards 1 on 1; CMO; Ott, Marc
4:00		Catch Up		Mtg. w/ Sylvia Benini and Debbie Russell Re: The Austin Center for Peace and CMO Ott, Marc	Office Time /paperwork/return calls NO MEETINGS Ott, Marc
5:00		Karen Kennard; CMO; Ott, Marc	Rose and Ray CMO Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc
6:00	No after hour meetings - Family Time Ott, Marc		Family Time - No After hour Meetings! Ott, Marc	Maudie's	
12:00am - 12:30am					

Ott, Marc

January 10, 2011 - January 14, 2011

January 2011							February 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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30	31												

	10	Monday	11	Tuesday	12	Wednesday	13	Thursday	14	Friday
			FYI - Republic of China Yunnan Folks Performance							
7 am										
8 00	Updated: City Attorney Interviews (Revised Schedule) Hyatt Regency (Padre Island Room - 2nd floor) Alexander-Harry, Sonya	Breakfast with Brian Ray Driskill		Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Vacation	Vacation				
9 00				CM Riley's 1 on 1-confirmed Riley's Office Ott, Marc						
10 00			Travel Time	CM Morrison 1 on 1 Mtg Morrison's Office						
11 00			Cole 1 on 1 Coles Office Ott, Marc							
12 pm			Mtg. w/ Mark W., Bert L., Anthony S., and I CMO Ott, Marc	Robert, Rob and John Hrcir Re: Rail CMO Ott, Marc			FYI - CCAACC Monthly Lunch & Learn Series Guest Speaker: Formula 1 Team TBD			
1 00			Travel Time							
2 00			Spelman 1 o	Mentoring: C						
3 00			Lunch	Lunch						
4 00				CMO CMO Conference Room Ott, Marc						
5 00			Mtg. w/ Sue, Kevin and Rosy Re: Elevate A							
6 00	Office Time /paperwork/ return calls: NO Mtg									
	Mtg. w/ Leslie and Ed Re: Corporate mana									
	Leffingwell 1 on 1 Mayor's Office Ott, Marc									
	Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc								
	No after hour meetings - Family Time Ott, Marc	1/10 Comp Plan Committee City Hall, Executive S Claxton, Gregory								
	12:00am - 12:30am	12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Su								

January 17, 2011 - January 21, 2011

January 2011							February 2011						
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16	17	18	19	20	21	22	20	21	22	23	24	25	26
23	24	25	26	27	28	29	27	28					
30	31												

	17 Monday	18 Tuesday	19 Wednesday	20 Thursday	21 Friday
	AISD Holiday; Ott, Marc	Canceled: Leffingwell's 1 on 1; Leffingwell's Office Ray Picking up Marc's Art; Ott, Marc	job shadowing trip for Midland	Anthony - Business Trip ➡	
				Trip to Oklahoma was canceled last minute To Jan 23 ➡	
7 am					
8 00	Holiday	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Breakfast w/ Midland Delegation; CMO Con	Private Appointment	Private Appointment
9 00		MPT Martinez 1 on 1 Mtg. Martinez's Office			
10 00	FYI - 12th Annual MLK Jr. Boulevard Cleanup JJ Seabrook Park - 2000 Pershing DRIVE	CM Spelman Re: ???; Spelman's Office; Ott, Marc	Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Office Time	Office Time
11 00		Office Time /paperwork/return calls NO MEETINGS Ott, Marc	CM Morrison 1 on 1 Mtg. Morrison's Office		Sue Edwards and Staff Re: Mud Policy CMO Ott, Marc
12 pm		Lunch	Lunch w/ CM of Midland Courtney Sharpe TBD Ott, Marc	Lunch	Lunch
1 00		Office Time /paperwork/return calls NO MEETINGS Ott, Marc			
2 00		CM Cole 1 on 1; Cole's Office	CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.	Office Time	Tentative: Phone Call Brian Ray; Phone Call
3 00		Office Time /paperwork/return calls NO MEETINGS Ott, Marc		Mtg w/ Rudy	
4 00		Mtg. w/ Larry Weis CMO Ott, Marc	FYI - Updated: Electronic Voting Council Chambers Rios, Myrna	Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Office Time /paperwork/return calls NO MEETINGS Ott, Marc
5 00		Family Time - No After hour Meetings! Ott, Marc	Rose and Ray Ott, Marc	Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Office Time /paperwork/return calls NO MEETINGS Ott, Marc
6 00	No after hour meetings - Family Time Ott, Marc		Office Time /paperwork/return calls NO MEETINGS Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc
			Dinner Reception for Midland Delegation		
			7:00pm - 12:00am Family Time - No After hour Meetings!		

January 24, 2011 - January 28, 2011

January 2011							February 2011						
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30	31												

	24 Monday	25 Tuesday	26 Wednesday	27 Thursday	28 Friday
			Rose - Vacation		Ray Vacation
7 am				2011-12 Economic Forecast Austin Convention Center, Ballroom A,B,C Edwards, Sue	Angelos Angelou 2011-12 Economic Forecast Austin Convention Center, Ballroom ABC Parker, Olivia
8 00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Mtg. w/Mayor, MPT, CM Shade and AISD Mayor's Conference Room Ott, Marc		Review materials for todays Mtgs.; NO MEET
9 00	Reschedule-????Cole 1 on 1 (Mud Policy Discussion) Coles Office Ott, Marc	MPT Martinez's 1 On 1 Mtg Mpt's Office		Travel Time ; Ott, Ma	Larry Weis weekly 1 CMO Ott, Marc
10 00	Mtg. w/ Robert and Larry to Review Presel CMO Ott, Marc	Mtg. w/ Barry Wurzel Re: Bid Process; CMC Mr. Williams Re: Church Facility being Buil	FYI - AFD Station 45 grand opening Ott, Marc	City Council Council Chambers Ott, Marc	Supervisor Academy Graduation-Remarks Chambers Ott, Marc
11 00	Travel Time ; Ott, Marc	Office Time Ott, Marc	Morrison's 1 on 1 Mtg. Morrison's Office		Copy: Office Time Ott, Marc
12 pm	"ASE" Certified Service Center - Marc acknowledging Fleet Services Ott, Marc	Travel Time ; Ott, Marc	Lunch w/ Robert and Staff Re: Rail CMO Conference Room Ott, Marc		FYI - Connie Morales Retirement Party Atrium
1 00		Mentoring - ; Ott, Marc			Lunch w/ Mrs. White, Mike and Anthony Mrs. Whites House Ott, Marc
	Travel Time ; Ott, Marc	Lunch Ott, Marc			
2 00	Leffingwell 1 on 1 (Mud Policy Disussion) Mayor's Office Ott, Marc	Bobby Johns, African American Firefighter	CMO CMO Conference Room Ott, Marc	1 on 1 w/ Margo Frasier CMO Ott, Marc	Copy: Office Time Ott, Marc
3 00	Spelman 1 on 1 (Mud Policy Discussion) Spelman's Office Ott, Marc	Mtg w/ Leslie Brov	FYI - David Lurie Retirement MACC Ott, Marc		FYI - Rick Pych Mayor's Office Ott, Marc
4 00	UT Quareterly Meeting CMO Conference Room Ott, Marc	FYI-Lobby Team Meeting Mayor's Conference Ro Ott, Marc			Special Called Meeting of the Austin City Council Council Chambers Ott, Marc
5 00	Mtg. Leslie and Ed w/ View Year End Report-AE, AWU and General Fund CMO Ott, Marc	Ray Baray			
6 00	No after hour meetings - Family Time Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	FYI - Univision 62 will telecast a 3-1-1 "A Su Lado" or "On Your Side" segment Austin 311	Family Time - No After hour Meetings! Ott, Marc
		New Event			FYI - Nancy McClintock 200 Zilker Clubhouse Ott, Marc
			12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30		FYI - Colors on Clay Mexic Arte - 4 Ott, Marc

January 31, 2011 - February 04, 2011

January 2011							February 2011						
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23	24	25	26	27	28	29	27	28					
30	31												

	31 Monday	1 Tuesday	2 Wednesday	3 Thursday	4 Friday
	Ray Vacation				Postponed: Memorial Marker
7 am					
8 00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc
9 00	FYI - University Week- (Kickoff) City Hall Atrium Ott, Marc	Mtg. w/ Keith Webe Travel Time ; Ott, Ma		FYI-Morrisor	Ken Ballidge w/Youthworks Re: Follow up
10 00		Public Safety Training Campus 4800 Shaw Lane Ott, Marc			Mtg. w/ Myrna, Charles Puma and Anthony
11 00			Updated: Meeting w/City Mgr & White Lodging Mayor's Conference Room Leffingwell, Lee		Office Time
12 pm	Travel Time ; Ott, Marc	Private Appointment	Lunch Ott, Marc	Mtg. w/Jim Cousar and CMO Ott, Marc	Travel Time ; Ott, Marc
1 00	Lunch w/ Roy Sparkman Cantina Laredo Ott, Marc		EOC All Day	Lunch	Mentoring ; Ott, Marc
2 00	Travel Time ; Ott, M	Robert, Rob and John Re: Rail CMO Ott, Marc	Canceled: CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text	Mtg. w/ Greg and CMO Ott, Marc	Lunch Ott, Marc
3 00	Karen Kennard; CMO; Ott, Marc	Office Time Ott, Marc		Pending Legislation CMO Ott, Marc	Executive Team Meeting CMO Conference Room 3103 Ott, Marc
4 00	Office Time ; Ott, Ma	Mtg. w/ Juan Garza CMO Ott, Marc	Cole 1 on 1 (Mud Policy Discussion) Cole's Office Ott, Marc		
5 00			Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	Family Time - No After hour Meetings! Ott, Marc
6 00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	TAMACC'S - LEGISLATIVE MACC Ott, Marc	FYI - Division of Div Ott, Marc	

February 07, 2011 - February 11, 2011

February 2011							March 2011						
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27	28						27	28	29	30	31		

	7 Monday	8 Tuesday	9 Wednesday	10 Thursday	11 Friday
	Cancel: Leffingwell 1 on 1; Mayor's Office				NFBPA - BLACK HISTORY MONTH C
7 am					
8 00	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Prep time for Work Session NO MEETINGS Ott, Marc	Diversity Task Force Meeting Hyatt Hotel - Foothills 1 Vicki Segna	Review materials for today's Mtgs. NO MEETINGS Ott, Marc
9 00	Robert Goode-AE Issues Sue Edwards			Travel Time ; Ott, Marc	Coffee w/ Commissioner Sarah Eckhardt Jo'e Downtown FYI - Lobby Team M
10 00	Bert Lumberras Travel Time ; Ott, Marc	FYI - Employee Committee on Workforce Issues Chambers Ott, Marc		City Council Council Chambers Ott, Marc	Larry Weis weekly 1 on 1 CMO Ott, Marc
11 00	Mtg. w/ Mayor Re: AE capitol room E1-020	Mtg. w. Montopolis Lunch w/ Tony Pholetski - confirmed Taverna	Austin Chamber of Commerce 133rd Annual Meeting Hilton Downtown Austin, 500 East 4th St. Parker, Olivia	Travel Time ; Ott, Ma	
12 pm		FYI - Black History Luncheon Palmer Events Center Ott, Marc Travel Time ; Ott, Ma			Travel Time ; Ott, Marc Mentoring ; Ott, Marc
1 00	Sue Edwards	Mtg. w/ Sentors Estes and Watson, E1.020 Ott, Marc	Travel Time ; Ott, Marc		Lunch Ott, Marc
2 00	Fire Alarm Karen Kennard	Travel Time ; Ott, Ma	CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.	Austin City Council Work Session Boards and Commissions Room Ott, Marc	Power Outage/Wir Weather After Action Report CTECC EOC F Atkins, Billy Bert Lumbre CMO Ott, Marc
3 00	Rudy Spelman 1 on 1 (Mu				Mtg. w/ Myrna, Charles Re: New Voting Sy
4 00	Mike Rollins - Chamber President CMO Ott, Marc				
5 00		Larry and Marc			Family Time - No After hour Meetings! Ott, Marc
6 00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	FYI - SBOP 10th Anniversary Event (Rosy Jalifi's group) Atrium Ott, Marc	Family Time - No After hour Meetings! Ott, Marc	
		12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Su			

February 14, 2011 - February 18, 2011

February 2011							March 2011						
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27	28						27	28	29	30	31		

	14 Monday	15 Tuesday	16 Wednesday	17 Thursday	18 Friday
	Willie Rhodes-Vacation Canceled: Chapin and Yahseyleesh Ha Canceled: Leffingwell 1 on 1 Mayor's O Ken Mory-Vacation Canceled: Capital Area Emergency a Rose-Dr. Appt in the AM Bert-Business Trip AIISD Holiday Anthony, Robert, Rudy, Bert, Mike, Ma Sarah Hensley - Vacation To Feb 22				
7 am					
8:00	Personal Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Private Appointment	Texas Prayer Breakfast Hilton Austin, Governors Ballroom Ott, Marc	FYI: Invitation to T Hilton on 4th St, Gover Snipes, Anthony
9:00		MPT Martinez 1 on 1 Mtg. MPT's Office	Mtg w/ Robert Goode, Sue, Joe Pantallon		
10:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Updated: ECHO/ Homelessness Room 2017 Cole, Sheryl	Met w/Rose review paperwork	City Council Council Chambers Ott, Marc	Vacation
11:00	Palmer Neuhaus Re: Concerned Citizen/An	Delores Lindsey-Jones Incoming President			
	Office Time ; Ott, Marc	Travel Time ; Ott, Marc	FYI - Austin Jurisprudence Luncheon Four Seasons Hotel, 98 San Jacinto Boulevard Ott, Marc	Travel Time ; Ott, Ma	
12 pm	Awards and Recognition Luncheon CMO Conference Room 3103 Ott, Marc	Mentoring ; Ott, Marc	Lunch	Lunch	
1:00	Mtg. w/ Bill Strickland CMO Ott, Marc	Lunch Ott, Marc		Travel Time ; Ott, Ma	
2:00	Office Time	CMO CMO Conference Room Ott, Marc	Austin City Council Work Session Boards and Commission Ott, Marc		
	Sue and Lucia	The contents of this appointment have been updated. Open this appointment to see the updated text.			
3:00	Spelman 1 on 1 Spelman's Office Ott, Marc				
4:00	Office Time	Mtg. w/ Richard Gai			
		Prep for presentation			
5:00			Family Time - No After hour Meetings! Ott, Marc		Family Time - No After hour Meetings! Ott, Marc
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Famil Ott, Marc	Sheryl Scully; LBJ Sc		2/18: CP Committee: DATE and TIME change City Hall, Executive Session Room Claxton, Gregory FYI - The People's Gallery - Opening Austin City Hall

February 21, 2011 - February 25, 2011

February 2011							March 2011						
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20	21	22	23	24	25	26	20	21	22	23	24	25	26
27	28						27	28	29	30	31		

	21 Monday	22 Tuesday	23 Wednesday	24 Thursday	25 Friday
	From Feb 14 Willie Rhodes-Vacation		FYI - Science in Motion 2011 Austin Energy Regional Science Festival Larry Weis - Vacation		
	AIISD Holiday Week 1		ICMA Board Meeting ; TBD (Bert getting more details) Canceled: Mentoring Canceled: Police Officer Memorial unve FYI - Texas Lottery Commission - Black		
7:00			Breakfast w/Scott Polikov and Deputy Secretary of HUD Ron Sims, Brian Hyatt Hotel - Big Bend Room		
8:00	Holiday		Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc
9:00	City Attorney Panel Interviews Austin Hilton, 500 East 4th Street		MuniCourt/APD Project Mtg. CMO Conference Room Ott, Marc	Mtg. w/Jeff Booth, 1 CMO Ott, Marc	Mayor Leffingwell State of the City Chambers Ott, Marc
10:00	City Attorney Panel Interviews Austin Hilton, 500 East 4th Street Austin, Texas 78701		Council Member Randi Shade 1 on 1 Mtg. Marc's Office	Travel Time	Met w/Anne Morgan, Karen Kennard and Doug
11:00	City Attorney Panel Interviews Austin Hilton, 500 East 4th Street Ott, Marc		Office Time NO MEETINGS Ott, Marc	Travel Time	Met w/Ed VanEenoo
12 pm	Lunch and Panel De-Briefing Austin Hilton, 500 East 4th Street		Funeral Services	Lunch Ott, Marc	FYI - Staff Briefing Mayor Rio De Vida Bill
1:00	Call Bruce Tood Re: 512/413-414		CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.	Office Time	Lunch w/Chief Kerr Ott, Marc
2:00	City Attorney CMO		CMO CMO Conference Room Ott, Marc	Office Time	Mtg. w/Mike, Sue, Lauraine Rizer, Rodney (CMO Conference Room 3103 Ott, Marc
3:00	City Attorney Interview: Karen Kennard CMO		Rose and Ray 1 on 1 CMO Ott, Marc	Mtg. w/Mike, Anth CMO Ott, Marc	Mtg. w/ Robert Goode and Cheryl Mele CMO Ott, Marc
4:00	City Attorney Debrie CMO Conference Room Ott, Marc		Family Time - No After hour Ott, Marc	Travel Time	Leave to go home and get ready for dinner event
5:00	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Ott, Marc	No after hour Ott, Marc	No after hour Ott, Marc
6:00	Family Time - No A		No after hour meetings - Familv Ott, Marc	Texas' Futu Houston Tiltol Ott, Marc	ICMA Execut
			12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall. 301 W. 2nd. 1st Floor, Room 1101.		

**February 28, 2011 -
March 04, 2011**

February 2011							March 2011						
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27	28						27	28	29	30	31		

	Monday	Tuesday	Wednesday	Thursday	Friday
	28 From Feb 21	1 Larry Weis - Vacation	2	3	4
	Canceled: Leffingwell 1 on 1; Mayor's Of Week 2	Rescheduling: Mtg. w/ Keith Ward and			
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Office Time Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc
9:00		Mtg. w/ Leslie and Ed Re: Budget cmo Ott, Marc	Sue Edwards 1 on 1 CMO Ott, Marc		Career Shadowing Day - Mathews Elementary CMO
10:00	Mtg. w/ Anne Morgan CMO Conference Room Ott, Marc	Sheryl Cole 1 on 1 Cole's Office	Judge Biscoe Re: Transportation/Rail Judge's Biscoe	City Council Council Chambers Ott, Marc	Updated: Mt City Manager's Edwards, Sue
11:00	Mtg. w/ Joah Spearman, Newly CMO	Bobby Howard and Michael Joseph CMO	Office Time Ott, Marc		1 on 1 w/ Ra CMO Ott, Marc
12 pm	Lunch w/ Doug Mathews TBD Ott, Marc	Travel Time Ott, Marc	Lunch		FYI - COA HR Grand 1050 East 1
1:00		Lunch	Prep for Worksessl NO MEETINGS Ott, Marc		Lunch w/ Pastor Parker Sullivan's Ott, Marc
2:00	Office Time Ott, Marc	CMO CMO Conference Room Ott, Marc	Austin City Council Work Session Boards and Commission Ott, Marc		Bert Lumbreras 1 on 1: Briefing on Homele CMO Conference Room 3103 Ott, Marc
3:00	Spelman 1 on 1 Spelman's Office Ott, Marc				Executive Team Meeting CMO Conference Room 3103 Ott, Marc
4:00	1 on 1 w/ Margo Frasier CMO Ott, Marc	Karen Kennard 1 on 1 CMO Ott, Marc			Leave immediately need to get kids!!!!
5:00		Family Time	Family Time		
6:00	No after hour meetings - Family Ott, Marc	Mayor's Community	Hackerman Building Hackerman Building Ott, Marc	No after hour meetings - Family Ott, Marc	No after hour meetings - Family Ott, Marc

March 07, 2011 - March 11, 2011

March 2011						
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April 2011						
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7	Monday	8	Tuesday	9	Wednesday	10	Thursday	11	Friday
	Mike-Vacation Week 1								
7:00									
8:00	Travel Time Ott, Marc Private Appointment	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	MPT Mike Martinez, 1 on 1 Mtg. Mayor Pro Tem's Office Ott, Marc	Out of Office / personal	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	City Council Council Chambers Ott, Marc			
9:00	Travel Time Ott, Marc	Council worksessions Board and Commission Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Prep for Council Meeting Ott, Marc	Mike McDonald 1 on 1 CMO Ott, Marc				
10:00	Mike Rollins - Chaml CMO Ott, Marc		Council Member Randi Shade 1 on 1 Mtg. Marc's Office		Leslie Browder 1 on 1 CMO Ott, Marc				
11:00	Office Time		Council Member Laura Morrison 1 on 1 Mtg Morrison's Office Ott, Marc		Travel Time Ott, Marc				
12 pm	Lunch		Lunch Ott, Marc		"The Gathering" David Chapel MBC on 2211 E. MLK Blvd, Austin, TX 78702				
1:00	Office Time	Lunch Ott, Marc			Travel Time Ott, Marc				
2:00	Ken Balidge Re: Pe CMO Ott, Marc	Amelia Lopez-Phel CMO Ott, Marc	Larry Weis 1 on 1 CMO Ott, Marc	CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the	Rudy 1 on 1 CMO Ott, Marc				
3:00	Mtg. w/ Robert, Howard and Bob G. CMO Ott, Marc	Office Time			Robert Goode 1 on 1 CMO Ott, Marc				
4:00	Canceled: Riley 1 on 1 Mtg Riley's Office		Anthony 1 on 1 CMO Ott, Marc	FYI - Additional Visitor Service City Hall - 1st Floor	Nature Conservancy w/ George Cofer and S CMO Conference Room Ott, Marc				
5:00	FYI - ElevateAustin Presentation (6pm Presentations begin) Clarion Inn & Suite	FYI - ElevateAustin Presentation (6pm Presentations begin) Clarion Inn & Suite		Ben Bentzin III Forks Ott, Marc	SXSW Event - 4th Annual Entrepreneur Lounge: VIP List: 5-7 nightly Fogo de Chao				
6:00	No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc				
12:00am - 12:30am		12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Subcommittee 4-5(City Hall. 301 W. 2nd, 1st Floor							

March 14, 2011 - March 18, 2011

March 2011							April 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

14	Monday	15	Tuesday	16	Wednesday	17	Thursday	18	Friday
AISD Holiday									
Rudy and Robert -Vacation									
Ken Mory - Vacation				Anthony and Bert - Vacation				Rose - Vacation	
Rose-1/2 Day Week 2									
7:00									
8:00	Vacation - Spring Break	Vacation - Spring Break	Vacation - Spring Break		Vacation - Spring Break Fort Worth		Vacation - Spring Break Fort Worth		
9:00									
10:00									
11:00	Travel Time	Lunch w/ Greg Powell Sullivan's Ott, Marc							
12 pm									
1:00	Travel Time		Vacation - Spring Break		FYI - SXSW Event - "W Austin" - DJ Cassidy - The Knocks - RAC - Willy Joy The W Hotel		FYI - SXSW Event - "W Austin" - Ellie Goulding - Miami Horror DJ's - Penguin Prison - French Horn Rebellion - Database The W Hotel		FYI - SXSW Event - "W Austin" - Dirty Vegas - Oh Land - GroupLove - Zowie - Theophilus London - Hunters - A Place to Bury Strangers - Treasure Fingers - Classixx - Quadron - DeDe - J-Boogie - Lexicondon The W Hotel
2:00			Waller Creek Federal Funding/Brigid Shea: City Hall, 3rd Flr, Sue's Ofc Edwards, Sue						
3:00		Vacation - Spring Break							
4:00									
5:00	FYI - SXSW Event - 4th Annual Entrepreneur Lounge: VIP List: 5-7 nightly Fogo de Chao		FYI - SXSW Event - 4th Annual Entrepreneur Lounge: VIP List: 5-7 nightly Fogo de Chao	SXSW Kickoff-RSVI Mayor's Balcony Ott, Marc		FYI - SXSW Event - 4th Annual Entrepreneur Lounge: VIP Fogo de Chao		FYI - SXSW Event - 4th Annual Entrepreneur Lounge: VIP Fogo de Chao	
6:00	No after hour meetings - Familv Ott, Marc		No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc	No after hour meetings - Familv Ott, Marc		FYI - Japanese Lucia and John		

March 21, 2011 - March 25, 2011

March 2011							April 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	21 Monday	22 Tuesday	23 Wednesday	24 Thursday	25 Friday
	Canceled: Budget Mtg w/ Ed and Le Week 1	Anthony-Emergency at House had to le Rudy-Out at 4:00	Canceled: Rose and Ray 1 on 1 Mtg. (1 Council Member Laura Morrison 1 on 1	Sara Hensley - Vacation	
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Prep for Council Meeting Ott, Marc	Review ma NO MEETING Ott, Marc
9:00	MPT 1 on 1 Meeting	Council worksessions Board and Commission Ott, Marc	FYI: ACMs McDonald Public Safety Training C McDonald, Michael [AP]	Mtg. w/ Leslie Browder and Re: AE financial forecast CMO Conference Room Ott, Marc	Larry Wels CMO Ott, Marc
10:00					Mike McDoi CMO Ott, Marc
11:00	Mtg. w/Richard Cai CMO Ott, Marc		Council Member Randi Shade 1 on 1 Marc's Office	FYI - Launch of the ServeAsutin Service Camp Mabry, Texas Mil	FYI - Mayor City Hall Plaz Ott, Marc
12 pm	Lunch w/ Mrs. White TBD Ott, Marc		Mtg. w/ Myrna and Anthony Re: CMO	Lunch Ott, Marc	Office Time/Paper Work/Retu Leslie Browd CMO Ott, Marc
1:00	Travel Time	Lunch w/ Jo Clifton Cantina Laredo Ott, Marc	CMO CMO Conference Room Ott, Marc		Travel Time Ott, Marc
2:00	Travel Time	Mtg. w/ Trish Youn CMO Ott, Marc	FYI - Manadatory - F CMO Conference Room Ott, Marc		Lunch Ott, Marc
3:00	Mtg. Mayor Re: Concerned Citizen Mayor's Office	Mtg. w/ Karen Ken CMO Ott, Marc	Office Time Ott, Marc	FYI - Updated: Audit and Finance Committee Cit Hall Board From the Des	Rudy Garza 1 on 1 Mtg. (1 hour) CMO Ott, Marc
4:00	Ken Mory 1 on 1 CMO Ott, Marc	Prep for 4:30 Mtg. (30 Minutes)	Mtg. w/Linda Mess CMO Conference Room Ott, Marc	Mtg. w/ Ma Mayor's Conf Ott, Marc	Office Time/Paper Work/Return Calls (1 Hour)
5:00	Mtg. w/Karen Kennard and John Steiner Re CMO Ott, Marc	Mtg. w/COA Staff and AISD Staff Re: AISD Issues City Hall-CMO Conferer Ott, Marc	Mtg. w/Richard Suttle and Colleagues Re: Formula 1 CMO Conference 3103 Ott, Marc		Robert Goode 1 on 1 Mtg. (1 hour) CMO Ott, Marc
6:00	No after hour Ott, Marc	FYI - CM Cole + Craver Branch	Comprehen: City Hall 2016 Claxton, Greg	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc
			No after hour meetings - Family Time Ott, Marc	FYI - CM Spelman - Advanced American Cultural Cent	FYI-Austin II
			12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall. 301 W. 2nd. 1st Floor, Room 1101.		

March 28, 2011 - April 01, 2011

March 2011							April 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2
6	7	8	9	10	11	12	3	4	5	6	7	8	9
13	14	15	16	17	18	19	10	11	12	13	14	15	16
20	21	22	23	24	25	26	17	18	19	20	21	22	23
27	28	29	30	31			24	25	26	27	28	29	30

	28 Monday	29 Tuesday	30 Wednesday	31 Thursday	1 Friday
	Cancelled: CM Spelman 1 on 1 Mtg. Week 2			Bert-Business Trip Rose 1/2 Day - Vacation	Not at school---Mentoring ; Ott, Marc
7:00					
8:00	Review materials for todays Mtgs. and Review weeks calendar for meetings. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc
9:00		Strategic F: City Hall Expt Cudzilo, D			
10:00	Mtg. w/ Charlie Betts TBD	Council Worksession Boards and Commission Ott, Marc	Bert Lumberras 1 on 1 CMO Ott, Marc	FYI - Mandatory - Records Management Training for Support Staff CMO Conference Room Ott, Marc	Speed Mentoring: Government-Leader 2011 and Beyond Palmer Events Center
11:00		Budget Mtg w/ Ed and Leslie CMO Ott, Marc	Office Time/Paper Work/Return Calls (30 Minutes)	Anthony Snipes 1 on 1 CMO Ott, Marc	
12 pm	Office Time/Paper Work/Return Calls (30 Minutes)	CM Cole 1 on 1 Mtg Cole's Office Ott, Marc		Margo Frasier 1 on 1 CMO Ott, Marc	
1:00		Travel Time		Office Time/Paper Work/Return Calls (30 Minutes)	Travel Time Ott, Marc
2:00	CM Riley's 1 on 1 Mtg Riley's Office Ott, Marc	Lunch w/ Mayor and Nelson Linder TBD Ott, Marc	Lunch Ott, Marc	Travel Time	Lunch Ott, Marc
3:00		Mtg. w/ Rev. Parker and Staff Re: David Ch CMO Conference Room Ott, Marc	Mtg. w/ Sue and R CMO Ott, Marc	Tour and Lunch w/ Ned Rifkin w/ Blanton Museum Blanton Museum Ott, Marc	Office Time/Paper Work/Return Calls (30 Minutes)
4:00	Mayor Leffingwell 1 on 1 Mtg Mayor's Office Ott, Marc	Mtg. w/ Larry Weis and Rudy Garza Re: AE: CMO Ott, Marc	CMO CMO Conference Room Ott, Marc	Travel Time	Executive Team Monthly Meeting CMO Conference Room 3103 Ott, Marc
5:00	Joe Washington (City Employee) CMO Ott, Marc	Mtg. w/Sue and Staff on Waller Creek Gran CMO Ott, Marc		Sue Edwards 1 on 1 CMO Ott, Marc	
6:00	Monthly DAA Meeting CMO Conference Room 3103 Ott, Marc	Family Time Ott, Marc		Office Time/Paper Work/Return Calls (30 Minutes)	
	Mayor Leffingwell 1 on 1 Mtg Mayor's Office Ott, Marc		Dinner Mtg. w/ Vernell and CEO Sullivan's Ott, Marc	Mtg. w/Scott Johnson Re: Austin Climate CMO Ott, Marc	
	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Ott, Marc	No after hour meetings - Family Ott, Marc	No after hour meetings - Family Time Ott, Marc
12:00am - 12:30am 6				FYI-Austin Independ	

April 04, 2011 - April 08, 2011

April 2011							May 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

	4 Monday	5 Tuesday	6 Wednesday	7 Thursday	8 Friday
	Rose-Ortho AM Week 1		Canceled: Council Member Laura Mo	Vacation	Canceled - Mentoring ; Ott, Marc Canceled: "The Gathering" ; David Chap
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Breakfast with Community Members East 11th Street Cafe Ott, Marc	Review materials for NO MEETINGS Ott, Marc
9:00	FYI - Rail Scoping and Outreach Meetings: Interagency Scoping meeting - No public involved Austin Convention Center Ott, Marc	MPT 1 on 1 Meeting Council worksessions Board and Commission Ott, Marc	I Live Here, I Give I City Manager's Office Ott, Marc	Prep for Co CMO Ott, Marc	Larry Weis 1 on 1 Mtg CMO Ott, Marc
10:00	Budget Mtg w/ Ed and Leslie CMO Ott, Marc		Council Member Randi Shade 1 on 1 Marc's Office	City Council Council Chambers Ott, Marc	Travel Time
11:00			Office Time/Paper Work/Return Calls	FYI - City of Austin Urban Rail Open House Meetings AT&T Center @ UT, 1900 University Ave. Ott, Marc	Waller Creek Tunnel Waller Creek Tunnel - 4 Ott, Marc
12 pm	Mayor's 1 on 1 Meeting (Lunch) Mayor's Office Ott, Marc		Lunch Ott, Marc		Travel Time
1:00	Lunch	Lunch Ott, Marc			Lunch-Rudy 1 on 1 Mtg CMO Ott, Marc
2:00	Mtg. w/ Lesl CMO Ott, Marc	Mtg w/ Judge McKi CMO Ott, Marc	CMO CMO Conference Room Ott, Marc		Private Appointment
3:00	FYI - FTA and City of Austin Public Scoping Meetings Austin Convention Center, 500 E. Ott, Marc	Office Time/Paper Work/Return Calls	Richmond, V City Hall, Cour Edwards, Sue		
4:00	Ray Baray 1 on 1	Department Director's Meeting Zilker Botanical Gardens Ott, Marc		Melba Whatl CMO Ott, Marc	
5:00	Karen Kenna CMO Ott, Marc		Mtg. w/ Jol CMO Ott, Marc		
6:00	Mike Rollins - Chamber President CMO Ott, Marc	Leslie Browder 1 on 1 Zilker Botanical Gardens Ott, Marc	FYI - FTA and COA Public Scoping meeting at Mueller Redev Ott, Marc	FYI - City of Austin Urban Rail Open House Meetings Carver Museum Ott, Marc	Robert Good CMO Ott, Marc
	Sheryl Cole - unscheduled	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	Updated: Catch up - Upper Deck Mar 15, 2011 Washington, I	No after hour Ott, Marc
11:00pm - 12:00am	New Event			8:00pm - 10:00pm Gregory Vincent and Kevin Carr, Basketball Association(Headerliner's Club)	UT Reception University of T

April 11, 2011 - April 15, 2011

April 2011							May 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	1	2	3	4	5	6	7
10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28

	11 Monday	12 Tuesday	13 Wednesday	14 Thursday	15 Friday
	Karen Kennard-Washington Canceled: CM Spelman 1 on 1 Mtg CANCELED: Mtg. w/ Laura Jackson ; CM Mike McDonald-Vacation Week 2		Canceled: CM Riley 1 on 1 Mtg ; Riley Ray out Sick	Rose out Sick Rudy-Vacation	Anthony-Chicago Ray out Sick Rose-HR Interviews PM
7:00					
8:00	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	Air Services Task Force Headliner's Club	Travel Time
9:00	Mary Alice Casper and Sue Edwards	Air Services Task Force CMO Ott, Marc	Anthony Snipes 1 on 1 CMO Ott, Marc	Travel Time	Tour of New APD Evidence Warehouse Ott, Marc
10:00	Budget Mtg w/ Ed and Leslie CMO Ott, Marc	Employee Committee on Workforce Issues Chambers Ott, Marc	Office Time	Work at SMBR 4201 Ed Bluestein Blvd. Austin, Texas 78721	
11:00	Lunch w/Staff for Anthony's b-day Ott, Marc	Lunch Ott, Marc	Mtg w/New City Manager of Kyle Lanny Lai CMO Ott, Marc	Lunch at Convention Center with Sales Team Convention Center	Travel Time Ott, Marc
12 pm		Private Appointment	Lunch w/Jill Lucien Taverna Ott, Marc	Work at ORES One Texas Center	Mentoring Ott, Marc The contents of the
1:00	CM Cole 1 on 1 Mtg. Cole's Office	Budget Meeting - Forecast Presentations (General Fund Dept) CMO Conference Room 3103 Ott, Marc	CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.		Lunch Ott, Marc
2:00	Mayor Leffingwell 1 Mayor's Office Ott, Marc	FYI - Mtg. w/ Debbie Bresette Re: Shades Office	Special Called Mtg: EGRSO and EBAY Chambers		Bert Lumbrales 1 on 1 CMO Ott, Marc
3:00	Office Time		Formula 1 Press Conference (No one Palmer)	Work at CLMD One Texas Center	Sue Edwards 1 on 1 Mtg. CMO Ott, Marc
4:00			Family Time - No After hour Meetings! Ott, Marc		Karen Kennard 1 on 1 Mtg. CMO Ott, Marc
5:00		Leslie Browder Re: CMO Ott, Marc		Travel Time	Family Time - No After hour Meetings! Ott, Marc
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	Code Compliance CMO	No after hour meetings - Family Time Ott, Marc
		12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Subcommittee 4-5(City Hall. 301 W. 2nd, 1st Floor		Family Time - No After hour Meetings! Ott, Marc	
				No after hour meetings - Family Time Ott, Marc	

April 18, 2011 - April 22, 2011

April 2011							May 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	8	9	10	11	12	13	14
10	11	12	13	14	15	16	15	16	17	18	19	20	21
17	18	19	20	21	22	23	22	23	24	25	26	27	28
24	25	26	27	28	29	30	29	30	31				

18	Monday	19	Tuesday	20	Wednesday	21	Thursday	22	Friday
From Apr 15		Anthony-Chicago						AISD Holiday	
Postponed: Mtg w/ Mayor and San Anb Week 1		Mark Washington - Vacation Mike-Late (at LRC)		Controller's Office - Closed ; 11:30 - 2:00				Rudy and Robert - Vacation	
7:00									
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review NO MEE Ott, Marc	Mayor Leffing Mayor's i	Review materials for todays Mtgs. NO MEETINGS Ott, Marc		Prep for City Council Meeting CMO		Review materials for todays Mtgs. NO MEETINGS Ott, Marc	
9:00	MPT 1 on 1 Meeting	Council worksess Board and Commissi Ott, Marc		5 Year Forecast - General Fund Chambers Ott, Marc				Updated: Tour F1 Site: Judge Biscoe, Marc Ott, Sue Edwards, Richard Suttle F1 Site - Richard to pickup Marc & Sue and Judge Biscoe @ 9am in the Breezeway Edwards, Sue	
10:00	Budget Mtg w/ Ed and Leslie CMO Ott, Marc					City Council Council Chambers Ott, Marc			
11:00	Travel Time	Big City Mayors Mtg. Headliner's Club Ott, Marc	Blood Donatic						
12 pm			FYI - YOUTH CITY COU	Lunch Ott, Marc	Lunch w/Ed Van Eenoo Ott, Marc			Lunch Ott, Marc	
1:00	Travel Time	Budget Meeting - Forecast Presentations (Enterprise Dept) CMO Conference Room 3103 Ott, Marc		CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the				Mike McDonald 1 on 1 Mtg. CMO Ott, Marc	
2:00		Rudy Garza Re: Dealy Hernon CMO						Leslie Browder 1 on 1 Mtg. CMO Ott, Marc	
3:00	Larry Weis - Phone Call Phone Call			Rudy Garza 1 on 1 Mtg. CMO Ott, Marc				Go home and get ready for Earth Day Event	
4:00	Council Member Laura Morrison 1 on 1 Mtg. Morrison's Office Ott, Marc			Family Time - No After hour Meetings! Ott, Marc		Robert Good CMO Ott, Marc			
5:00		Family Time - No After hour Meetings! Ott, Marc				Larry Weis 1 CMO Ott, Marc	TreeFolks - Mayor's Balcony Social! Mayor's Balcony	Austin Earth Day Celebration W Hotel - Moo Ott, Marc	Dare to Go Zero Premiere Council Cham Gedert, Bob
6:00	No after hour meetings - Family Time Ott, Marc							No after hour Ott, Marc	

April 25, 2011 - April 29, 2011

April 2011							May 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16	8	9	10	11	12	13	14
17	18	19	20	21	22	23	15	16	17	18	19	20	21
24	25	26	27	28	29	30	22	23	24	25	26	27	28
							29	30	31				

25	Monday	26	Tuesday	27	Wednesday	28	Thursday	29	Friday
Mike and Robert - Vacation Week 2 Rose-Out Sick; San Antonio Raymond-Vacation; Ott, Marc Howard Lazarus - Vacation To May 3 Building Services' Award and Recognition Willie Rhodes last Day									
7:00									
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Brad Spies and Carly CMO Ott, Marc	Prep for Council Meeting Ott, Marc	Vacation			
9:00		Council worksessions Board and Commission Ott, Marc							
10:00	Budget Mtg w/ Ed and Leslie CMO Ott, Marc		5 Year Forecast Chambers		City Council Crockett High School Ott, Marc				
11:00	Lunch w/Roger Duncan Re: Electric Utility Cantina Laredo Ott, Marc								
12 pm									
1:00	CM Cole 1 on 1 Mtg. - confirmed Cole's Office	Lunch Ott, Marc	Lunch Ott, Marc	Meeting with David Escamilla					
2:00	Mayor Leffingwell 1 on 1 Mtg - Confirmed Mayor's Office Ott, Marc	Karen Kennard 1 on 1 CMO Ott, Marc	CMO (you and Sue are leaving by 3:30) CMO Conference Room Ott, Marc						
3:00	CM Spelman 1 on 1 Mtg. Spelman's Office Ott, Marc	Anthony Snipes 1 on 1 Mtg. CMO Ott, Marc							
4:00	Sue Edwards 1 on 1 Mtg. CMO Ott, Marc	Bert Lumbreras 1 on 1 Mtg Re: Central Library/AE Seaholm's electrical line & HHSD Tobacco-Free Campus Initiatives CMO Ott, Marc		Waller Creek Conservancy Board Meeting and Reception 98 San Jacinto Blvd. Ott, Marc					
5:00		Travel Time							
6:00	No after hour meetings - Family Time Ott, Marc	No after hour Ott, Marc	IBM/COA Ph Saltlito Square Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Ott, Marc	Austin NAACP honor Millennium Youth Enter Ott, Marc		
		7:00pm - 11:00pm Family Time - No After hour Meetings!		12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall. 301 W. 2nd. 1st Floor, Room 1101.					

May 02, 2011 - May 06, 2011

May 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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22	23	24	25	26	27	28
29	30	31				

June 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

	2 Monday	3 Tuesday	4 Wednesday	5 Thursday	6 Friday
	From Apr 27 Howard Lazarus - Vacation		Rose in Managing Priorities in a Dynam	Canceled-MPT Rail Mtg.; MPT's Office	FYI - Travis County's Cinco De Mayor C
	Public Service Week				
	Mark W. - Out of Office				Karen-Vacation
	Canceled - Mike Rollins - Chamber P	Rose at Convention Center/Ops Meetin			
	Raymond, Sue, Rudy-Out				
	Week 1				
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Office Time	Review materials for todays Mtgs. NO MEETINGS Ott, Marc
9:00	MPT 1 on 1 Meeting	Rudy 1 on 1 Mtg. CMO Ott, Marc	Leslie Browder 1 on 1 Mtg. CMO Ott, Marc	Executive Team Monthly Meeting - Staff Presentation of Potential Budget Reductions CMO Conference Room 3103 Ott, Marc	Leaps Graduation Ceremony Chambers Ott, Marc
10:00	Mandatory Meeting CMO Conference Room Ott, Marc	Office Time	Council Member Randi Shade 1 on 1 Mtg. Marc's Office		
11:00	Budget Mtg w/ Ed ai CMO Ott, Marc	Robert Goode 1 on 1 CMO Ott, Marc	Council Member Laura Morrison 1 on 1 Mtg. Morrison's Office Ott, Marc		Travel Time
12 pm	Lunch Ott, Marc	Travel Time	Lunch Ott, Marc		2011 ACVB Annual Luncheon Austin Convention Center
1:00	Travel Time	Travel Time	Office Time		FYI - Envision Central Texas 2011 Community Hilton Austin, TX
2:00	Mtg. w/ SW Key Pro SW Key Ott, Marc	Travel Time	CMO CMO Conference Room Ott, Marc	Office Time	Travel Time
3:00	Travel Time	Travel Time			Office Time/Paper Work/Return Calls
3:00	Press Conference	Department Director's Meeting Public Safety Training Campus, 4800 Shaw Lane Ott, Marc		5 Year Forecast Continued Boards and Commission Ott, Marc	Dedication Ceremo Atrium Ott, Marc
4:00	Larry Weis 1 on 1 Mtg. CMO Ott, Marc				Mike McDonald 1 on CMO Ott, Marc
5:00					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	African American Resource Advisory 1000 E. 11th (Street-Jc Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Ott, Marc
					Dedication Cerem

May 09, 2011 - May 13, 2011

May 2011							June 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

	9 Monday	10 Tuesday	11 Wednesday	12 Thursday	13 Friday
	Bert 1 on 1 ; CMO Canceled - (Robert Attending) CM Cole Rose in Training 8:30-12:30 Sue - Out Sick Week 2	Canceled - Anthony's 1 on 1		Mike - Out Personal Larry Weis - Out of Town on Business Karen Kennard-Vacation Private Appointment Rudy-Vacation PM Sue Vacation	
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Prep for Council Meeting	Vacation
9:00	Budget Mtg w/ Ed and Leslie CMO Ott, Marc	Council worksessions Board and Commission Ott, Marc	CM Riley 1 on 1 Mtg. Riley's Office	Mtg. Mike Rollins CMO Ott, Marc	
10:00	Travel Time		Office Time/Paper Work/Return Calls	Travel Time Ott, Marc	
11:00	Mtg. w/ Chief Kerr and Mike McDonald Re:Metro Fire Discussion AFD Headquarters, 4201 Ed Bluestein Ott, Marc		FW: Lunch w/City Manager Ott Headliners Michael Wilt	City Council Council Chambers Ott, Marc	
12 pm					
1:00	Travel Time	Lunch	Travel Time Ott, Marc	City Manager Evaluation CMO	
2:00	Mayor Leffingwell 1 Mayor's Office Ott, Marc	Executive Team-Budget Meeting CMO Conference Room Ott, Marc	CMO CMO Conference Room Ott, Marc		
3:00	CM Spelman 1 on 1 Mtg. Spelman's Office Ott, Marc		Private Appointment		
4:00	Office Time/Paperwork/Return Calls				
5:00					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour Ott, Marc	No after hour meetings - Familv Ott, Marc	No after hour meetings - Family Time Ott, Marc
	12:00am - 12:30am C	12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Subcommittee 4-5(City Hall. 301 W. 2nd, 1st Floor	7:00pm - 7:30pm Oak Hill Association of Neighborhoods Mtg re: Fire prevention(ACC Pinacle Campus, 7748 Highway 290 West, 10th flo		

May 16, 2011 - May 20, 2011

May 2011						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
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29	30	31				

June 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

16	Monday	17	Tuesday	18	Wednesday	19	Thursday	20	Friday
From May 13 Ray Vacation Week 1		Larry Weis - Out of Town on Business Palmer Re: Animal Shelter (follow-up n		Canceled: Council Member Laura Mo Rose in Ethics Training 9-11 Rudy-Leaving at 3:00		Leslie Browder-Vacation Rose in Training 8:30-12:30		To May 25 Private Appointment Canceled: Mike McDonald 1 on 1 Mtg Canceled: Robert Goode 1 on 1 Mtg (E Rudy - Vacation PM	
7:00									
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc			Public Works Appreciation Breakfast Givens Recreation Center, 3811 E. 12th Street Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc		Review materials for todays Mtgs. NO MEETINGS Ott, Marc	
9:00	MPT 1 on 1 Meeting	Bill Strickland						Larry Weis 1 on 1 (Evaluation) CMO Ott, Marc	
10:00	Budget Mtg To Discuss Pay and Benefits CMO Conference Room Ott, Marc	Budget Mtg w/ Ed and Leslie To Discuss Pay and Benefits CMO Ott, Marc	Office Time Ott, Marc				CMO Executive Team and Law Team Worksession Convention Center Meeting Rooms 9A and B Ott, Marc	Ken Mory Monthly Meeting City Manager's Office Ott, Marc	
11:00			Office Time Ott, Marc		Office Time			Travel Time	Asian-Pacific American Cultural Heritage Palmer Events Center Ott, Marc
12 pm	Lunch				Lunch				
1:00	Colette Michalec (C CMO Conference Room Ott, Marc	Office Time Ott, Marc	Office Time Ott, Marc					Out of the Office	
2:00	Chiquita Eugene CMO		Travel Time		CMO CMO Conference Room Ott, Marc	Rudy 1 on 1 Mtg. (Evaluation) CMO Ott, Marc			FYI - Sheryl Cole Re: Waller Creek Executive Session Room
3:00	Richard Suttle Re: Formula 1 Event Logistic CMO Ott, Marc		Executive Academy Graduation in Council Chambers Palmer Events Center Ott, Marc			Office Time			
4:00	Bridget Shea Re: Climate Protection CMO	Office Time Ott, Marc				Leave the office to get ready for Black Tie Event			
5:00		Travel Time							
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Ott, Marc	PC Comp Plan Com City, Hall Executive Se Claxton, Gregory	Austin Internatio	No after hour meetings - Family Ott, Marc	No after hour meetings - Family Time Ott, Marc	

May 23, 2011 - May 27, 2011

May 2011							June 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

23	Monday	24	Tuesday	25	Wednesday	26	Thursday	27	Friday
From May 19 Leslie Browder-Vacation Canceled: Coffee w/ Eddie Washington; Canceled: Budget Mtg w/ Ed and Les Canceled: Sue Edwards 1 on 1 Mtg. (Ev Rose - Late Orthodontist Appt. Week 2						Mark Washington - Out on Business		Chief Kerr-Out of Town Business Howard Lazarus Out of Office Ken Mory-Vacation Robert Goode-Vacation Rudy-Vacation	
7:00									
8:00	City Manager Out Sick	City Manager Out Sick		Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc			Breakfast w/Cis Myers Trio at the Four Season's Ott, Marc	
9:00			Council worksessions Board and Commission Ott, Marc	CM Riley 1 on 1 Mtg. Riley's Office	Anthony Snipes: NHI CMO Ott, Marc			Office Time-Prep/Supervisory Academy	
10:00				Anthony Snipes 1 on 1 Mtg. (Evaluation) CMO Ott, Marc	City Council Council Chambers Ott, Marc			Supervisor Academy Graduation Chambers Ott, Marc	
11:00				Lunch w/ Betty Dunkerly (She will meet you there) Taverna				Office Time	
12 pm		Lunch						Lunch w/ CM Sheryl Cole Sullivan's	
1:00		Karen Kennard		Office Time				Karen Kennard 1 on 1 (Evaluation) CMO Ott, Marc	
2:00			HHSD Director - Top Candidates Interview w/CM Ott & ACM Lumbreras CM's Office Santos, Edna		CMO			Private Appointment	Out of the Office
3:00									
4:00	CM Spelman 1 on 1 Spelman's Office Ott, Marc	Bert Lumbreras 1 on 1 Mtg (Evaluation) CMO Ott, Marc							
5:00							Mark out time to do CMO Ott, Marc		
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	Private Appointment
12:00am - 12:30am M				12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall. 301 W. 2nd. 1st Floor, Room 1101.					

May 30, 2011 - June 03, 2011

May 2011							June 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25
29	30	31					26	27	28	29	30		

30	Monday	31	Tuesday	1	Wednesday	2	Thursday	3	Friday
From May 27		Chief Kerr-Out of Town Business							
AISD Holiday		Lucia Athens-Out of Town Business							To Jun 8
FYI - Flags Half-Staff - In observance of Week 1		Flags Half-Staff in remembrance of Gov. William Clements							
		LAST Day of School			Bert-Vacation				
					Canceled: Larry Weis 1 on 1 Meeting				
7:00									
8:00	City Holiday Ott, Marc	City Manager Out Sick	Coffee w/ Ed Waterloo Ott, Marc	City Manager Out Sick	Review ma NO MEETING Ott, Marc	Meeting w/ CMO Ott, Marc	Out of the Office		
9:00			Office Time	Mtg. w/Rudy Garza, Anne Morgan, Mark Te CMO Conference Room 3103 Ott, Marc	Updated: Formula 1: ACM Edwards, City Hall, 2nd I Edwards, Sue	FYI - Mayor and Room 1029			
10:00			UT Quarterly Meeting CMO Conferen Ott, Marc	Office Time		Leslie Browd CMO Ott, Marc			
11:00			Lunch	Lunch w/ Council Mr Morrison's Office Ott, Marc	Rose Call ICMA for Housing!!!!	Mtg. w/Leslie and Mark W. Re: OPEB CMO Ott, Marc			
12 pm			Executive Team Monthly Meeting (Revised Time) CMO Conference Room 3103 Ott, Marc	Travel Time	IACP conference an Texas State Capital: S Ott, Marc	Lunch			
1:00						FYI - Carter Viewing King Tears			
2:00				Travel Time	Office Time				
3:00						Robert Goode 1 on 1 (Evaluation) CMO Ott, Marc			
4:00			Ethics Training CMO Conference Ott, Marc	Mtg. w/John Steini CMO Ott, Marc	Office Time	Mike Rollins - Chamber President CMO Ott, Marc	FYI - Carter Church Services Mt Zion Baptist Church, 2938 E 13th St		
5:00				No Show - Mtg. w/ Rogue Rodriguez (PW CMO Ott, Marc					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	
	12:00am - 12:30am [								

June 06, 2011 - June 10, 2011

June 2011							July 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	6 Monday	7 Tuesday	8 Wednesday	9 Thursday	10 Friday
	From May 31 Lucia Athens-Out of Town Business			Howard Lazarus out of office To Jun 16	
	From Jun 5 Vacation - Sue Acting; Ott, Marc To Jun 11				
	Robert -Vacation Rose-Vacation Week 2		Karen Kennard-Vacation	Bert-TCMA Annual Conference Rose-Training 8:30-12:30 Rose-Vacation Rudy-Vacation PM	
7:00					
8:00	Vacation	Vacation	Vacation	Vacation	Vacation
9:00	F1 Presentation Criti CMO Conference Room Edwards, Sue	Council worksession Board and Commission Ott, Marc	Riley's 1 on 1 Riley's Office Ott, Marc		
10:00				City Council Council Chambers Ott, Marc	
11:00		The City of Austin Mentor and Tutor Program The Broke Spc			
12 pm					"The Gathering" David Chapel MBC on 2211 E. MLK Blvd,
1:00			FYI - HSEM Meeting w/ CMO Conferen		Travel Time Ott, Marc
2:00	Leffingwell 1 on 1 Mayor's Office Ott, Marc		REMINDER - Set up for ESA Conference Palmer Auditorium Buchman, Shelley	CMO CMO Conference Room Ott, Marc	
3:00		Dept. Directors Meetings TBD Ott, Marc			
4:00					
5:00					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Time Ott, Marc

June 13, 2011 - June 17, 2011

June 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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July 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	8	9
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	13 Monday	14 Tuesday	15 Wednesday	16 Thursday	17 Friday
	From Jun 9 Week 1				Ken Mory-Out To Jun 19
	Howard Lazarus out of office				
	John Steiner - Vacation				
7:00		Flag Day			
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Budget Meeting - Prep CMO Conference Room Ott, Marc	Margo Frasier 1 on 1 (Evaluation) CMO Ott, Marc
9:00	MPT 1 on 1 Meeting	Ken Mory Monthly City Manager's Office Ott, Marc	Mtg w/Mayor, City LL's Office Leffingwell, Lee	Office Time	Travel Time
10:00	Budget Mtg w/ Leslie and Ed CMO Ott, Marc		Council Member Randi Shade 1 on 1 Marc's Office		Updated: Groundbreaking for African American 912 E. 11th Street, AUS Goodman, Jill
11:00			Confirmed - Council Member Laura Morrison Morrison's Office Ott, Marc		
12 pm	Lunch w/ Javier V. Delgado and Nora Richa Lambert's Ott, Marc	Travel Time	Lunch	Lunch	Rudy needs to talk to you.
1:00	Office Time	Lunch	Private Appointment	Updated: Cap Metro Funding Mayor's Conference Room Goode, Robert	Travel Time
2:00	Mtg w/Mike, Deven CMO Conference Room Ott, Marc	Confirmed-Mayor Leffingwell 1 on 1 Mtg Mayor's Office Ott, Marc	CMO CMO Conference Room Ott, Marc	Mtg. w/ Leela Firestone, Si CMO Ott, Marc	Marc-Person
3:00	Office Time	Office Time	The contents of this appointment have been updated. Open this appointment to see the updated text.		
4:00	Bert 1 on 1 (Evaluation) CMO Ott, Marc	Mike McDonald 1 on 1 (Evaluation) CMO Ott, Marc	Mtg w/ Richard Suttle and Blake Byrum Re CMO Ott, Marc		
5:00					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc
		12:00am - Minority-Owned and Women-Owned Business Enterprise and Small Business Council Subcommittee 4-5(City Hall. 301 W. 2nd, 1st Floor			

June 20, 2011 - June 24, 2011

June 2011

Su	Mo	Tu	We	Th	Fr	Sa
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19	20	21	22	23	24	25
26	27	28	29	30		

July 2011

Su	Mo	Tu	We	Th	Fr	Sa
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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

	20 Monday	21 Tuesday	22 Wednesday	23 Thursday	24 Friday
	Mike McDonald-Vacation Week 2		CM Riley 1 on 1 Mtg - canceled; Riley Take Your Children to Work Day		Larry Weis -Vacation Sue-Vacation
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Prep for Council Meeting NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc
9:00	Weekly Staff Meeting: Rose and Ray Ott, Marc	Council worksessions Board and Commission Ott, Marc	Office Time	Photo shoot for Les 3rd Floor Ott, Marc	
10:00	Office Time		Colony Loop Site Visit Ott, Marc	City Council Council Chambers Ott, Marc	Meeting w/Ray and CMO Ott, Marc
11:00			Anthony Snipes 1 on 1 CMO Ott, Marc		Office Time
12 pm	Lunch				Karen Kennard 1 on 1 CMO Ott, Marc
1:00	Mtg. w/Mike Rollins, Jeremy Martin and Be CMO Conference Room Ott, Marc	Lunch			Lunch
2:00	Office Time	Private Appointment	CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.		Budget Meeting - Prep CMO Conference Room Ott, Marc
3:00	CM Spelman 1 on 1 Spelman's Office Ott, Marc				
4:00	Mayor Leffingwell Mayor's Office Ott, Marc			FYI - Audit and Finance Committee Meeting City Hall Board and Commission Room 1001 From the Desk of the C	
5:00					
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Time Ott, Marc
			12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall. 301 W. 2nd. 1st Floor, Room 1101.		

June 27, 2011 - July 01, 2011

June 2011							July 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4						1	2
5	6	7	8	9	10	11	3	4	5	6	7	8	9
12	13	14	15	16	17	18	10	11	12	13	14	15	16
19	20	21	22	23	24	25	17	18	19	20	21	22	23
26	27	28	29	30			24	25	26	27	28	29	30
							31						

	27 Monday	28 Tuesday	29 Wednesday	30 Thursday	1 Friday
	From Jun 24 Week 1 Larry Weis - Vacation To Jul 12				
		Rose - Training 8:30-12:30		Canceled: Pittsburg; Depart Pittsburg @ 2	Canceled: Pittsburg; Depart Pittsburg @ 2 Mayor's Office closed
7:00					
8:00	Private Appointment	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Travel Time	Vacation
9:00	MPT 1 on 1 Meeting			Private Appointment	
10:00	Council Member Laura Morrison 1 on 1 Mtg. Morrison's Office Ott, Marc	Special Called Canv Chambers Ott, Marc	Special Called Meeting White Lodging and Formula I Chambers	Travel Time	
11:00	Lunch	Office Time		Staff Time - Walked around to touch base with Staff	
12 pm	Rudy 1 on 1 Meeting and Department Budget Overview CMO Ott, Marc	Lunch		Lunch w/Anthony and Robert	
1:00	Private Appointment	Robert - Department Budget Overview CMO Conference Room 3103 Ott, Marc		John Steiner Evaluation CMO Ott, Marc	
2:00				Staff Time CMO Suite	
3:00		Weekly Staff Meeting: Rose and Ray CMO Ott, Marc		Private Appointment	
4:00	FYI - Mtg. w/Melba & Staff Re: Waller Cree CMO Conference Room 3103 Ott, Marc	Office Time	Office Time		
5:00		OnSite at the W			
6:00	No after hour meetings - Family Time Ott, Marc	No after Ott, Marc	FYI - Austin St. Peter's	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc
	12:00am - 12:30am 2				

July 04, 2011 - July 08, 2011

July 2011							August 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

4	Monday	5	Tuesday	6	Wednesday	7	Thursday	8	Friday
← From Jun 24					Larry Weis -Vacation				To Jul 12 →
Week 2 ↻					Robert Goode-Vacation				
Mike Vacation					Canceled: CM Spelman 1 on 1 Mtg. ↻				
					Canceled-Rose and Ray 1 on 1 ; CMO				
					Riley Canceled				
					Karen Kennard - Vacation				
					Sue-Vacation				
					Canceled: Bert Lumbrellas 1 on 1 Meet				
					Canceled: Margo Frasier 1 on 1 ; CMO; (				
7:00									
8:00	City Holiday Ott, Marc	Vacation		Van Jobe, Conventi Jo's Downtown Ott, Marc	Review materials f NO MEETINGS Ott, Marc	Review materials f NO MEETINGS Ott, Marc	Opening Remarks-I Marc's Office Ott, Marc	Breakfast w/Adrien Neely 848-8877 Trio at the Four Season's	
9:00				Head Shoot News Conference Roc Ott, Marc	Chief Acevedo and M CMO Ott, Marc	Office Time/Paperwork/R Calls DO not schedule anything this is Council Orientation		Leslie Browder and Mike Trimble (originally Leslie's 1 on 1) CMO Ott, Marc	
10:00				Mtg. w/Kathy Urdy CMO Ott, Marc	Mike McDonald-Improm CMO	Mike Rollins - Chamber President CMO Ott, Marc		Travel Time Ott, Marc	"The Gathering" David Chapel MBC on 2211 E. MLK Blvd,
11:00				Lunch		Lunch		Travel Time Ott, Marc	Office Time/Paperwork/R Calls
12 pm						Rose Martinez 1 on 1 (Evaluation) CMO Ott, Marc		Phone call w/DAA- 512-381-6265 Ott, Marc	Office Time/Paperwork/R Calls
1:00				CMO CMO Conference Room Ott, Marc The contents of this appointment have been updated. Open this appointment to see the updated text.		Office Time/Paperwork/R Calls	Mtg. Re: WTP4 CMO Ott, Marc		
2:00						Anthony 1 on 1 (Eva CMO Ott, Marc			
3:00				Mtg. w/Bert, Mark, Karen and Meghan Riley CMO Ott, Marc		Office Time	Rogue Rodriguez, S CMO Ott, Marc	Ray Baray (Evaluation) TBD Ott, Marc	
4:00				Revisit Today's Mtgs for follow through w/Staff (If Needed)					
5:00									
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc

July 11, 2011 - July 15, 2011

July 2011							August 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
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3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

	11 Monday	12 Tuesday	13 Wednesday	14 Thursday	15 Friday
	From Jun 24 Larry Weis -Vacation ←			Bert-Summer Vacation → To Jul 19	
	← Canceled: CM Mike Martinez, 1 on 1 Canceled: Mayor Leffingwell 1 on 1 Ken Mory - Out of Office Week 1		Canceled: Council Member Laura Mo Rose - Supervisory Academy - Providin	Anthony-NFBPA Leadership - Washington DC Canceled: Largest Cities Conference CLMD - Closed 8-11 for Staff Mtg.	
				ACM Sue Edwards-Vacation Canceled: Largest Cities Conference	
7:00	Travel Time				
8:00		Breakfast w/ Brian Ray Liberty Tavern-Hilton Austin Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc	New York Trip with the Chamber Flight Leaves ABIA at 7:00 a.m. - Arrive at JFK at 11:43 a.m. Ott, Marc	Vacation Ott, Marc
9:00			ACM Mike McDonald 1 on 1 Meeting CMO Ott, Marc		
10:00	Travel Time				
11:00		Rose and Ray 1 on 1 CMO Ott, Marc	Ed and Leslie Re: E CMO Ott, Marc		
12 pm	Office Time/Paperwork/R Calls		City Attorney Karen CMO Ott, Marc		
1:00	Marion Sanchez Re CMO Ott, Marc				
2:00		Mtg. w/ Mike Weaver CMO Ott, Marc	ACM Robert Goode 1 on 1 Meeting CMO Ott, Marc	Lee and Meghan Ri CMO Ott, Marc	
3:00	Office Time/Paperwork/R Calls		Travel Time		
4:00	ACM Bert Lumberras CMO Ott, Marc	Mtg. w/ Mike and A CMO Ott, Marc	Department Director's Meeting MACC Ott, Marc	Budget Mtg. w/Ed and Leslie (Prep for Thursday's Mtg) CMO Ott, Marc	
5:00	Revisit Today's Mtgs for follow through w/Staff (If Needed)	Travel Time			Updated: Team Appreciation W Hotel Edwards, Sue
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc

July 18, 2011 - July 22, 2011

July 2011							August 2011						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
3	4	5	6	7	8	9	7	8	9	10	11	12	13
10	11	12	13	14	15	16	14	15	16	17	18	19	20
17	18	19	20	21	22	23	21	22	23	24	25	26	27
24	25	26	27	28	29	30	28	29	30	31			
31													

	18 Monday	19 Tuesday	20 Wednesday	21 Thursday	22 Friday
	From Jul 13 Bert-Summer Vacation ACM Sue Edwards-Vacation Cancel: CM Spelman 1 on 1 Mtg. ; St Mike in Late Week 2	Anthony doing Orientation for CMO; CM Canceled: ACM Sue Edwards 1 on 1 Me Sue Edwards - Out of Office	Margo Frasier-Conference in Town ; Contact by phone	Anthony-Washington DC Rose - Supervisory Training All Day " H Anthony- Summer Quarterly Leader Rose-Vacation	
7:00					
8:00	Personal	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Review materials for NO MEETINGS Ott, Marc	Vacation
9:00	Rose and Ray 1 on 1 CMO Ott, Marc	Ken Mory Monthly Meeting CMO Ott, Marc	Updated: Urban Rail Senator's Office Spillar, Rob	Budget - Dry Run for Proposed Budget CMO Conference Room 3103 Ott, Marc	
10:00	Office Time/Paperwork/R Calls	Office Time/Paperwork/Return Calls	Travel Time		
11:00	Margo 1 on 1 Meetin CMO Ott, Marc	Travel Time	Canceled: CM Riley 1 on 1 Mtg. Riley's Office	Rudy Garza CMO Ott, Marc	
12 pm	Lunch	Lunch w/Greg Powell Headliner's Ott, Marc	Lunch	Office Time/Paperwork/R Calls	
1:00	Mtg. w/Humane Sc CMO Ott, Marc	Travel Time	Mtg. w/Dan Millme CMO Ott, Marc	Bert 1 on 1 Mtg. CMO Ott, Marc	
2:00	Larry Weis 1 on 1 CMO Ott, Marc	Mayor Leffingwell Mayor's Office Ott, Marc	CMO CMO Conference Room Ott, Marc	Updated: Mtg w/ Ma City Hall, CMO Conf Rm Edwards, Sue	FYI-Austin-Travis County EMS Cadet Class 0611 City Hall Council Chambers
3:00	Mtg. w/Larry, Rudy, Cheryl, Andy, Jim Colli CMO Ott, Marc	Office Time/Paperwork/R Calls	CM Kathie Tovo 1 on Tovo's Office Ott, Marc	Sue Edwards 1 on 1 CMO Ott, Marc	Mtg. w/Red Bull an CMO Ott, Marc
4:00	Nikelle Meade Re: I CMO Ott, Marc	Chamber - Opportun CMO Ott, Marc	Anthony Snipes 1 on 1 Meeting CMO Ott, Marc	Office Time/Paperwork/Return Calls	
5:00	Revisit Today's Mtgs for follow through w/Staff (If Needed)	Revisit Today's Mtgs for follow through w/Staff (If Needed)	Revisit Today's Mtgs for follow through w/Staff (If Needed)	Revisit Today's Mtgs for follow through w/Staff (If Needed)	
6:00	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc	No after hour meetings - Family Time Ott, Marc		
12:00am - 12:30am				7:00pm - 7:30pm Travel Time	
				7:30pm - 8:30pm Reception in honor of Barbara Jordan-43rd Regional Conference (LBJ Library)	

July 25, 2011 - July 29, 2011

July 2011						
Su	Mo	Tu	We	Th	Fr	Sa
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24	25	26	27	28	29	23
31						30

August 2011						
Su	Mo	Tu	We	Th	Fr	Sa
7	1	2	3	4	5	6
14	8	9	10	11	12	13
21	15	16	17	18	19	20
28	22	23	24	25	26	27
	29	30	31			

	25 Monday	26 Tuesday	27 Wednesday	28 Thursday	29 Friday
	From Jul 24 Larry Weis - Conference in SA 6:30am				
	Week 1			Karen Kennard-Out of Office	
7:00					
8:00	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc	Review materials for todays Mtgs. NO MEETINGS Ott, Marc		Private Appointment
9:00	CM Mike Martinez, 1 on 1 Mtg. - Confirmed Martinez's Office Ott, Marc	City Council Worksession Boards and Commission	Budget Work Session # 1 - Proposed Budget Boards and Commission Ott, Marc		
10:00	Rose and Ray 1 on 1 CMO Ott, Marc		City Council Council Chambers Ott, Marc		
11:00					
12 pm	Office Time/Paperwork/R Calls	Lunch			
1:00	Office/Time/Paperwork/Return Calls	Vacation	Vacation		
2:00	Mayor Leffingwell 1 on 1 Mtg - confirmed Mayor's Office Ott, Marc				
3:00	Council Member Laura Morrison 1 on 1 Mtg Morrison's Office Ott, Marc				
4:00	Karen Kennard Evaluation CMO Ott, Marc				
5:00					
6:00	Home Time				
			12:00am - FYI - Council Committee for Emerging Technology and Telecommunications 3:30 - 4:30(City Hall, 301 W. 2nd. 1st Floor, Room 1101.		

August 01, 2011 - August 05, 2011

August 2011

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
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21	22	23	24	25	26	27
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September 2011

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

	1 Monday	2 Tuesday	3 Wednesday	4 Thursday	5 Friday
	1 Canceled: Mayor Leffingwell 1 on 1 Mtg. Week 2		Anthony-Vacation Canceled: CM Cole 1 on 1 Mtg. - Cole Canceled: CM Riley 1 on 1 Mtg. - Cor	Bert-TCMA Board Mtg - Amarillo, TX Canceled: Anthony Snipes 1 on 1 Meet Canceled: Bert Lumbreras 1 on 1 Mtg Canceled: Margo Frasier 1 on 1 Meeting PAYDAY	
7:00					
8:00	Review materials for NO MEETINGS Ott, Marc Mtg. w/ Myrna Rios CMO Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc City Council Worksession Board and Commission Ott, Marc	Review materials for today's Mtgs. NO MEETINGS Ott, Marc Office Time/Paperwork/Re Calls Call Samsung	Prep for Council Meeting Ott, Marc Mtg. w/ Sue Edwar CMO Ott, Marc	Office Time CMO Executive Team Monthly Meeting CMO Conference Room 3103 Ott, Marc
9:00	Weekly Staff Meeting: Rose and CMO Ott, Marc Mtg. w/ Robert Goode, Rob Spillar and Mike CMO Ott, Marc		Office Time/Paperwork/Re Calls Mtg w/ Robert Goode/Sue Edwards/Kevin J CMO Ott, Marc		Mtg. w/ Robert, Mike and Ray Re: Office Structure CMO Ott, Marc
10:00	Lunch w/ 2 Law Clerks: Matthew La Cantina Ott, Marc Lunch w/ Several Law Clerks La Cantina Ott, Marc		Lunch w/ Jill Lucien Sullivan's CMO CMO Conference Room Ott, Marc	City Council Council Chambers Ott, Marc	Private Appointment Sue Edwards 1 on 1 Mtg. CMO Ott, Marc Karen Kennard (Evaluation) CMO Ott, Marc
11:00	Mtg. w/ Mike McDc CMO Ott, Marc Office Time/Paperwork/Re Calls	Lunch Office Time/Paperwork/Re Calls Department Directors Meeting CTECC Ott, Marc	Travel Time Austin Cham Austin Chamhr Spillar, Rob		
12 pm	CM Spelman 1 on 1 Mtg. Spelman's Office Ott, Marc Mike Rollins - Chamber President CMO Ott, Marc				
1:00	Revisit Today's Mtgs for (If Needed) Travel Time No after hour Ott, Marc	No after hour meetings - Family Time Ott, Marc	Steven Brown APD Cadet Interview CMO Ott, Marc No after hour meetings - Family Time Ott, Marc	Mtg. w/ Leslie and E CMO Ott, Marc	Revisit Today's Mtgs for follow through w/ Staff (If Needed) No after hour meetings - Family Time Ott, Marc
2:00					
3:00					
4:00					
5:00					
6:00					
	7:00pm - 7:30pm FYI - Speed, Martinez, McCoy Hall DEDICATION(5817 Wilcab Road, Austin, TX 78721)				