



Personnel Action

Printed: August 31, 2011 12:27:15

Prepared: ☐/ ☐/ ☐Effective: ☐/ ☐/ ☐Entered: ☐/ ☐/ ☐

Employee Identification	Social Security Number	Last Name	First Name	Middle Name																														
		Ott	Marc	Anthony																														
Job Change Reasons Check ONE Only	<table border="0"><tr><td><input type="checkbox"/> 01 New Hire</td><td><input type="checkbox"/> 11 Market-Based Increase</td><td><input type="checkbox"/> 99 Other Job Change</td></tr><tr><td><input type="checkbox"/> 02 Promotion</td><td><input type="checkbox"/> 12 Classification Change</td><td><input type="checkbox"/> 20 Separation</td></tr><tr><td><input type="checkbox"/> 03 Demotion</td><td><input type="checkbox"/> 13 Work Week Change</td><td>Reason: <input type="checkbox"/> 01 Resigned</td></tr><tr><td><input type="checkbox"/> 04 Status Change</td><td><input type="checkbox"/> 14 Leave of Absence</td><td>Check ONE Only <input type="checkbox"/> 02 Resigned - No Rehire*</td></tr><tr><td><input type="checkbox"/> 05 Transfer</td><td><input type="checkbox"/> 15 FMLA LOA</td><td><input type="checkbox"/> 03 Terminated</td></tr><tr><td><input type="checkbox"/> 06 Reassignment</td><td><input type="checkbox"/> 16 Military LOA</td><td><input type="checkbox"/> 04 Terminated - No Rehire*</td></tr><tr><td><input checked="" type="checkbox"/> 07 Salary Adjustment</td><td><input type="checkbox"/> 17 Suspension</td><td><input type="checkbox"/> 05 Retired</td></tr><tr><td><input type="checkbox"/> 08 Temporary Adjustment</td><td><input type="checkbox"/> 18 Inactive Temporary</td><td><input type="checkbox"/> 06 Work Complete</td></tr><tr><td><input type="checkbox"/> 09 Skill-Based Increase</td><td><input type="checkbox"/> 19 Reinstatement</td><td><input type="checkbox"/> 07 Deceased</td></tr><tr><td><input type="checkbox"/> 10 Longevity Increase</td><td><input type="checkbox"/> 98 Performance Pay Adjustment</td><td><input type="checkbox"/> 08 Laid-Off</td></tr></table>				<input type="checkbox"/> 01 New Hire	<input type="checkbox"/> 11 Market-Based Increase	<input type="checkbox"/> 99 Other Job Change	<input type="checkbox"/> 02 Promotion	<input type="checkbox"/> 12 Classification Change	<input type="checkbox"/> 20 Separation	<input type="checkbox"/> 03 Demotion	<input type="checkbox"/> 13 Work Week Change	Reason: <input type="checkbox"/> 01 Resigned	<input type="checkbox"/> 04 Status Change	<input type="checkbox"/> 14 Leave of Absence	Check ONE Only <input type="checkbox"/> 02 Resigned - No Rehire*	<input type="checkbox"/> 05 Transfer	<input type="checkbox"/> 15 FMLA LOA	<input type="checkbox"/> 03 Terminated	<input type="checkbox"/> 06 Reassignment	<input type="checkbox"/> 16 Military LOA	<input type="checkbox"/> 04 Terminated - No Rehire*	<input checked="" type="checkbox"/> 07 Salary Adjustment	<input type="checkbox"/> 17 Suspension	<input type="checkbox"/> 05 Retired	<input type="checkbox"/> 08 Temporary Adjustment	<input type="checkbox"/> 18 Inactive Temporary	<input type="checkbox"/> 06 Work Complete	<input type="checkbox"/> 09 Skill-Based Increase	<input type="checkbox"/> 19 Reinstatement	<input type="checkbox"/> 07 Deceased	<input type="checkbox"/> 10 Longevity Increase	<input type="checkbox"/> 98 Performance Pay Adjustment	<input type="checkbox"/> 08 Laid-Off
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City Manager Approval																																		
Job Information Enter Changes On Line Below Current Information	Department		Work Phone/Ext.																															
	44G010 City Manager Office		974-2200																															
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	Position Number	Title	Staffing Level																															
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	<input type="text"/>	<input type="text"/>	<input type="text"/>																															
	Hourly Rate	Salary Grade	Step	Work Week	Employee Class	FICA Exempt?																												
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	119.85					<input type="checkbox"/> Medicare																												
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	Fund	Dept	Unit	SubUnit	Activity	Function	Rplg	Percent																										
System Generated Information	Job Status	Job Begin	Job End	Previous Action		Effective																												
	A Active	02/18/2008		99 Other Job Change		09/12/2010																												
	FTE	Base Week	Current Hire	Adjusted Service	Benefit Category	Leave Category																												
	1.000	40	02/18/2008	02/18/2008	01 Standard (30+ hours)	05 City Manager																												
Comments																																		
Approvals																																		
	Department Liaison _____ Date _____				HRD Compensation/Employment _____ Date _____																													
	Department _____ Date _____				Director, Human Resources Department <i>[Signature]</i> 7/8/11 _____ Date _____																													
	Releasing Department (for Transfers) _____ Date _____				City Manager Other _____ Date _____																													

RESOLUTION NO. 20110825-078

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

That the City Council establishes the following compensation and benefits for City Manager Marc A. Ott, effective at the beginning of the first pay period for the 2011-2012 Fiscal Year.

1. Annual salary of \$249,268.24
2. Annual deferred compensation contributions equal to the maximum permissible annual contribution for which he is eligible, as announced by the Internal Revenue Service for each calendar year. At the effective date of this Resolution that amount is \$22,000.00 per year.
3. Executive allowance equivalent to \$7200.00 per year and automobile allowance equivalent to \$8400.00 per year, subject to applicable taxes.
4. Cell phone and data allowance equivalent to \$1620.32 per year plus an annual \$225.00 device allowance, subject to applicable taxes.

5. OASDI tax equivalent to the annual maximum tax for each calendar year. At the effective date of this Resolution that amount is equivalent to \$6,621.60 per year.

6. Medicare tax at the rate established by federal law. At the effective date of this Resolution the tax is equal to 1.45% of annual salary plus allowances.

7. Participation in the City of Austin Employee Retirement System on terms applicable to full time, exempt City employees.

8. Accrual of 23 hours of paid personal leave per month with no maximum accumulation. Cash pay out of personal leave balance upon separation from the City.

9. Participation in those group benefits plans and programs set forth in Chapter A, Section III.B. of the City of Austin Personnel Policies under the terms and conditions applicable to full time (40 hours per week) exempt employees of the City.

10. Reimbursement up to \$500.00 per year for out of pocket expenses for one physical examination annually, on the same conditions applicable to City executives.

11. Severance package in the event of involuntary separation, forced resignation, or change in the form of government, consisting of one

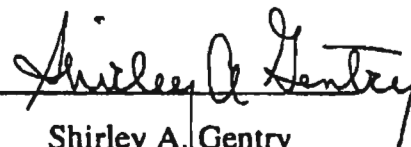
annual gross increment of each of the following items: salary; deferred compensation contribution; executive allowance; cell phone allowance; OASDI tax; and Medicare tax. The City Manager shall not be entitled to this severance package if his employment is terminated because of a conviction of a crime of moral turpitude or any criminal act involving the performance of his duties.

BE IT FURTHER RESOLVED:

The content of this Resolution, including compensation and benefits, shall be reassessed at least annually. This resolution is not funded beyond one year. This Resolution does not create a definite term of employment for the City Manager. Removal of the City Manager is controlled by Article V, § 1 of the Charter of the City of Austin.

ADOPTED: August 25, 2011

ATTEST:



Shirley A. Gentry
City Clerk

RESOLUTION NO. 20090430-031

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

The compensation and benefits for City Manager Marc A. Ott, effective as of the date of this Resolution, shall be as follows:

1. Annual salary of \$242,000.00.
2. Annual deferred compensation contributions equal to the maximum permissible annual contribution for which he is eligible, as announced by the Internal Revenue Service for each calendar year. At the effective date of this Resolution that amount is \$22,000.00 per year.
3. Executive allowance equivalent to \$7,200 per year and automobile allowance equivalent to \$8,400.00 per year.
4. Cell phone and data allowance equivalent to \$1,620.00 per year plus a one-time \$225 device allowance.
5. OASDI tax equivalent to the annual maximum tax for each calendar year. At the effective date of this Resolution that amount is \$6,621.60 per year.
6. Medicare tax at the rate established by federal law. At the effective date of this Resolution the tax is equal to 1.45% of annual salary, equivalent to \$3,509.00 per year.
7. Participation in the City of Austin Employees' Retirement System (COAERS), with the City contributing at the same rate as for other employees who are members of COAERS.
8. Accrual of 23 hours of personal leave per month. Payment of all accrued personal leave upon separation.
9. All paid holidays provided to City employees.

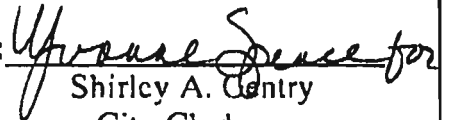
10. Group term life insurance equal to one times annual salary.
11. Reimbursement, equal to that provided to all City executives and on the same conditions applicable to all City executives, for out-of-pocket expense for one physical examination annually (maximum of \$500.00).
12. Severance package in the event of involuntary separation, forced resignation, or change in the form of government, consisting of one annual increment of each of the following items: salary; deferred compensation contribution; executive allowance; cell phone allowance; OASDI tax; and Medicare tax. The City Manager shall not be entitled to this severance package if his employment is terminated because of a conviction of a crime of moral turpitude or any criminal act involving the performance of his duties.
13. When the following items are provided to City employees, the City Manager shall receive these items under the same terms and conditions as other City employees:
- (a) Choice of medical and dental plans offered to City employees, with the same premium subsidy provided to City employees;
 - (b) Additional group term life insurance and dependent life coverage available for purchase;
 - (c) Long term disability insurance available for purchase;
 - (d) Participation in various wellness and employee assistance programs;
 - (e) Optional participation in FLEXTRA (flexible spending account) and deferred compensation programs;
 - (f) Short term disability coverage; and
 - (g) Service incentive pay.

BE IT FURTHER RESOLVED:

14. This Resolution does not create a definite term of employment for the City Manager. Removal of the City Manager is controlled by Article V. Section 1 of the Austin City Charter.

ADOPTED: April 30, 2009

ATTEST:


Shirley A. Gentry
City Clerk

RESOLUTION NO.**BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:**

The compensation and benefits for City Manager Marc A. Ott, effective as of the date of this Resolution, shall be as follows:

1. Annual salary of \$242,000.00.
2. Annual deferred compensation contributions equal to the maximum permissible annual contribution for which he is eligible, as announced by the Internal Revenue Service for each calendar year. At the effective date of this Resolution that amount is \$22,000.00 per year.
3. Executive allowance equivalent to \$7,200 per year and automobile allowance equivalent to \$8,400.00 per year.
4. Cell phone and ~~data~~ allowance equivalent to \$1,620.00 per year plus a one-time \$225 device allowance.
5. OASDI tax equivalent to the annual maximum tax for each calendar year. At the effective date of this Resolution that amount is \$6,621.60 per year.
6. Medicare tax at the rate established by federal law. At the effective date of this Resolution the tax is equal to 1.45% of annual salary, equivalent to \$3,509.00 per year.
7. Participation in the City of Austin Employees' Retirement System (COAERS), with the City contributing at the same rate as for other employees who are members of COAERS.
8. Accrual of 23 hours of personal leave per month. Payment of all accrued personal leave upon separation.
9. All paid holidays provided to City employees.

10. Group term life insurance equal to one times annual salary.
11. Reimbursement, equal to that provided to all City executives and on the same conditions applicable to all City executives, for out-of-pocket expense for one physical examination annually (maximum of \$500.00).
12. Severance package in the event of involuntary separation, forced resignation, or change in the form of government, consisting of one annual increment of each of the following items: salary; deferred compensation contribution; executive allowance; cell phone allowance; OASDI tax; and Medicare tax. The City Manager shall not be entitled to this severance package if his employment is terminated because of a conviction of a crime of moral turpitude or any criminal act involving the performance of his duties.
13. When the following items are provided to City employees, the City Manager shall receive these items under the same terms and conditions as other City employees:
 - (a) Choice of medical and dental plans offered to City employees, with the same premium subsidy provided to City employees;
 - (b) Additional group term life insurance and dependent life coverage available for purchase;
 - (c) Long term disability insurance available for purchase;
 - (d) Participation in various wellness and employee assistance programs;
 - (e) Optional participation in FLEXTRA (flexible spending account) and deferred compensation programs;
 - (f) Short term disability coverage; and
 - (g) Service incentive pay.

BE IT FURTHER RESOLVED:

14. This Resolution does not create a definite term of employment for the City Manager. Removal of the City Manager is controlled by Article V. Section 1 of the Austin City Charter.

ADOPTED: _____, 2009

ATTEST: _____

Shirley A. Gentry
City Clerk



Personnel Action

Prepared: 02/11/08
Effective: 02/18/08
Entered: 02/19/08

Employee Identification	Social Security Number	Last Name	First Name	Middle Name																																	
		OTH	Marc	Anthony																																	
Job Change Reasons Check ONE Only	<table border="0"><tr><td><input checked="" type="checkbox"/> 01 New Hire</td><td><input type="checkbox"/> 11 Market-Base Increase</td><td><input type="checkbox"/> 99 Other Job Change</td></tr><tr><td><input type="checkbox"/> 02 Promotion</td><td><input type="checkbox"/> 12 Classification Change</td><td><input type="checkbox"/> 20 Separation</td></tr><tr><td><input type="checkbox"/> 03 Demotion</td><td><input type="checkbox"/> 13 Work Week Change</td><td>Reason: Check ONE Only</td></tr><tr><td><input type="checkbox"/> 04 Status Change</td><td><input type="checkbox"/> 14 Leave of Absence</td><td><input type="checkbox"/> 01 Resigned</td></tr><tr><td><input type="checkbox"/> 05 Transfer</td><td><input type="checkbox"/> 15 FMLA LOA</td><td><input type="checkbox"/> 02 Resigned - No Rehire*</td></tr><tr><td><input type="checkbox"/> 06 Reassignment</td><td><input type="checkbox"/> 16 Military LOA</td><td><input type="checkbox"/> 03 Terminated</td></tr><tr><td><input type="checkbox"/> 07 Salary Adjustment</td><td><input type="checkbox"/> 17 Suspension</td><td><input type="checkbox"/> 04 Terminated - No Rehire*</td></tr><tr><td><input type="checkbox"/> 08 Temporary Adjustment</td><td><input type="checkbox"/> 18 Inactive Temporary</td><td><input type="checkbox"/> 05 Retired</td></tr><tr><td><input type="checkbox"/> 09 Skill-Based Increase</td><td><input type="checkbox"/> 19 Reinstatement</td><td><input type="checkbox"/> 06 Work Complete</td></tr><tr><td><input type="checkbox"/> 10 Longevity Increase</td><td><input type="checkbox"/> 98 Performance Pay Adjustment</td><td><input type="checkbox"/> 07 Deceased</td></tr><tr><td></td><td></td><td><input type="checkbox"/> 08 Laid-Off</td></tr></table> <p>*Requires City Manager Approval</p>				<input checked="" type="checkbox"/> 01 New Hire	<input type="checkbox"/> 11 Market-Base Increase	<input type="checkbox"/> 99 Other Job Change	<input type="checkbox"/> 02 Promotion	<input type="checkbox"/> 12 Classification Change	<input type="checkbox"/> 20 Separation	<input type="checkbox"/> 03 Demotion	<input type="checkbox"/> 13 Work Week Change	Reason: Check ONE Only	<input type="checkbox"/> 04 Status Change	<input type="checkbox"/> 14 Leave of Absence	<input type="checkbox"/> 01 Resigned	<input type="checkbox"/> 05 Transfer	<input type="checkbox"/> 15 FMLA LOA	<input type="checkbox"/> 02 Resigned - No Rehire*	<input type="checkbox"/> 06 Reassignment	<input type="checkbox"/> 16 Military LOA	<input type="checkbox"/> 03 Terminated	<input type="checkbox"/> 07 Salary Adjustment	<input type="checkbox"/> 17 Suspension	<input type="checkbox"/> 04 Terminated - No Rehire*	<input type="checkbox"/> 08 Temporary Adjustment	<input type="checkbox"/> 18 Inactive Temporary	<input type="checkbox"/> 05 Retired	<input type="checkbox"/> 09 Skill-Based Increase	<input type="checkbox"/> 19 Reinstatement	<input type="checkbox"/> 06 Work Complete	<input type="checkbox"/> 10 Longevity Increase	<input type="checkbox"/> 98 Performance Pay Adjustment	<input type="checkbox"/> 07 Deceased			<input type="checkbox"/> 08 Laid-Off
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	Position Number	Title	Staffing Level																																		
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System Generated Information	Job Status	Job Begin	Job End	Previous Action																																	
	FTE	Base Week	Current Hire	Adjusted Service																																	
	Benefit Category			Leave Category																																	
Comments	Per resolution no: 20080117-022																																				
Approvals	<table border="0"><tr><td>Department Liaison</td><td>Date</td><td><i>[Signature]</i> Feb 11, 2008</td><td>Date</td></tr><tr><td>Department</td><td>Date</td><td><i>[Signature]</i> 2-11-08</td><td>Date</td></tr><tr><td>Releasing Department (for Transfers)</td><td>Date</td><td>City Manager/Other</td><td>Date</td></tr></table>				Department Liaison	Date	<i>[Signature]</i> Feb 11, 2008	Date	Department	Date	<i>[Signature]</i> 2-11-08	Date	Releasing Department (for Transfers)	Date	City Manager/Other	Date																					
Department Liaison	Date	<i>[Signature]</i> Feb 11, 2008	Date																																		
Department	Date	<i>[Signature]</i> 2-11-08	Date																																		
Releasing Department (for Transfers)	Date	City Manager/Other	Date																																		

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RESOLUTION NO. 20080117-022

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF AUSTIN:

The City Council appoints Marc A Ott as City Manager effective February 18, 2008 Compensation and benefits for the City Manager shall be as follows

- 1 Salary of \$242,000 per year,
2. Deferred compensation of \$788 per pay period;
3. Executive allowance equivalent to \$7,200 per year and a car allowance equivalent to \$8,400 per year,
- 4 Cell phone and data allowance equivalent to \$1,620 per year and a one time \$225 device allowance;
5. Temporary housing allowance of up to \$4,500 per month, for up to 9 months, starting on February 18, 2008 Temporary housing allowance will cease no later than 9 months after February 18, 2008, or immediately after purchase of a residence Said residence must be within the City of Austin (City Charter Art V Section 1);
- 6 Reimburse expenses for two house-hunting trips for employee

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and family limited to seven days each, to include travel to and from Austin, hotel accommodations and food,

- 7 Payment of moving costs pursuant to City policy;
- 8 OASDI tax equivalent to \$7,803 per year and Medicare tax equivalent of 1 45% of total Medicare wages per year paid by City,
- 9 Participation in the Employees' Retirement System, with the City contributing at the same rate as for other non-Civil Service employees,
- 10 Accrual of 23 hours of personal leave per month Payment of all accrued personal leave upon separation, credit of 80 hours personal leave upon employment;
- 11 All paid holidays provided to City employees,
- 12 Group term life insurance equal to one times annual salary,
- 13 Reimbursement, equal to that provided all City executives, and on the same conditions applicable to all City executives, for out of pocket expense for one physical examination annually (\$500),
14. Severance package equal to 12 months pay for involuntary separation, forced resignation or change in the form of government The City Manager shall not be entitled to severance

pay if he is terminated because of a conviction of a crime of moral turpitude or any criminal act involving the performance of his duties

AND, when the following are provided to City employees

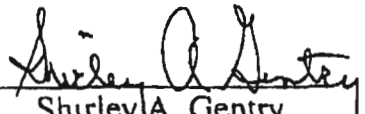
- 15 Choice of medical and dental plans offered to City employees,
with the same subsidy provided employees;
- 16 Additional group term life insurance and dependent coverage
available for purchase,
- 17 Long term disability insurance available for purchase,
- 18 Various wellness and employee assistance programs,
- 19 Optional participation in FLEXTRA (health spending account)
and deferred compensation programs,
- 20 Short term disability coverage, and
- 21 Service incentive pay (begins with 5 years of service as of
December 1 and paid as a lump sum beginning at \$500)

BE IT FURTHER RESOLVED:

- 22 The content of this Resolution, including compensation and severance, shall be reassessed at least annually. This resolution is not funded beyond one year
- 23 This Resolution does not create a definite term of employment for the City Manager Removal of the City Manager is controlled by Article V Section 1 of the Austin City Charter

ADOPTED: January 17, 2008

ATTEST:


Shirley A. Gentry
City Clerk



CITY OF AUSTIN
EMPLOYMENT APPLICATION
Equal Opportunity, Reasonable Accommodation Employer

Mailing Address:
Human Resources Department
P.O. Box 1088
Austin, Texas 78767

Name: N. Ariotti Social Security Number: _____ Date: 7.2.02
Address: _____ Home Telephone: _____ Other Number: _____
City: _____ State: TX Zip Code: _____
E-mail Address: _____

Position Applied For: City Manager Requisition Number: _____

Are you a current City of Austin Employee? Yes ☐ No ☒ If Yes, what department: _____

EDUCATION RECORD (Optional, unless required for the position for which you are now applying.)

A copy of your high school diploma/GED certificate may be required at time of interview.

Did you graduate from high school or receive a GED certificate? ☐ yes ☐ no

SCHOOL NAME	LOCATION	HOURS EARNED	DIPLOMA, DEGREE OR CERTIFICATE EARNED	MAJOR FIELD OF STUDY
Business/Technical/Vocational		(Clock)		
1. <u>Perkins School</u>				<u>Busi.</u>
2.				
Colleges/Universities		(Semester)		
1. <u>Okla. State</u>				<u>Busi.</u>
2.				
Graduate Schools		(Semester)		
1. <u>Okla. State</u>				<u>Busi.</u>
2.				

LICENSES (Optional, unless required for the position for which you are applying.)

Driver's License: <input checked="" type="checkbox"/> X those that apply	For positions which require specific licenses, copies of licenses will be required at the time of interview.
Operators: <input checked="" type="checkbox"/> C <input type="checkbox"/> M	List other current licenses, certifications, or registrations required for the position for which you are applying. Indicate types and dates received.
Commercial: <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C Endorsements: <input type="checkbox"/> T <input type="checkbox"/> P <input type="checkbox"/> N <input type="checkbox"/> H <input type="checkbox"/> X	
Expiration Date? _____ Number: _____	

SPECIAL SKILLS/LANGUAGES (Optional, unless required for the position for which you are now applying.)

List any special skills you possess and/or equipment or office machines you can operate.

Typing Test Score: _____ WPM	Tested by TWC or City of Austin?	Test Date:
Languages (Other than English):		
1. <input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write	2. <input type="checkbox"/> Speak <input type="checkbox"/> Read <input type="checkbox"/> Write	

OTHER INFORMATION

If you are a City of Austin Employee, what is your employment status: ☐ Regular ☒ Temporary

If you are not a current City of Austin Employee, have you previously worked for the City? ☐ Yes ☒ No When?

Have you been convicted of a crime or have you pled nolo contendere or been granted deferred adjudication within the last ten years? ☐ Yes ☒ No

If yes, list all such offenses and state date, name of court and disposition. You may omit minor violations for which you paid a fine of \$50 or less.

Are you related to any member of the City Council or any person now employed by the City of Austin? ☐ Yes ☒ No If yes, complete the next line.

Name: _____ Department: _____ Relationship: _____

EMPLOYMENT RECORD

Please list all employment or volunteer experience. Begin with your present or last position and work back. Provide sufficient, qualifying experience. Please explain all periods of unemployment exceeding 90 days. Additional Information Sheets are available if needed. You may attach a resume reflecting your employment history in lieu of completing this portion of the application.

May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		Full-time <input type="checkbox"/>	Position Title: _____
Employer: _____		Part-time <input type="checkbox"/>	Ending Salary: _____
Address: _____			
City/State: _____			
Start Date _____	End Date _____	Months in this position: _____	Supervisor's Name: _____
Reason for Leaving: _____			Supervisor's Phone: _____
Describe responsibilities and duties you performed or skills you have that are required for the position for which you are applying. _____			

May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		Full-time <input type="checkbox"/>	Position Title: _____
Employer: _____		Part-time <input type="checkbox"/>	Ending Salary: _____
Address: _____			
City/State: _____			
Start Date _____	End Date _____	Months in this position: _____	Supervisor's Name: _____
Reason for Leaving: _____			Supervisor's Phone: _____
Describe responsibilities and duties you performed or skills you have that are required for the position for which you are applying. _____			

May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		Full-time <input type="checkbox"/>	Position Title: _____
Employer: _____		Part-time <input type="checkbox"/>	Ending Salary: _____
Address: _____			
City/State: _____			
Start Date _____	End Date _____	Months in this position: _____	Supervisor's Name: _____
Reason for Leaving: _____			Supervisor's Phone: _____
Describe responsibilities and duties you performed or skills you have that are required for the position for which you are applying. _____			

I understand that if I am hired, it will be at the discretion of the Department Head, subject to the approval of the City Manager, as prescribed in the City Charter. I understand that City employment is "at will" which means that the City has no obligation to continue to employ me in the future. City employees are subject to the City of Austin Ethics and Financial Disclosure Ordinance, Chapter 2-3 of the Code of the City of Austin, 1992, as amended. Copies of the Ordinance are available at the Human Resources Department.

I certify that I have made no misrepresentation in this application and I have not withheld information in my statements and answers to questions. I hereby authorize the City of Austin to investigate and verify any representations made by me, either orally or in writing. I hereby release the City, and any individual who provides or obtains information pursuant to this authorization, from any and all liability for damages of any kind which may result to me on account of compliance, or attempts to comply, with this authorization. I am also aware that my application is subject to the Texas open records law and may be released as a public document. I also understand that this application is the property of the City of Austin and will become a part of my personnel file if I am hired.

Signature of Applicant: _____ Date: _____



Contact:
Doug Firestone
President & CEO
600 North Second Street, Suite 100
Harrisburg, PA 17101
Doug.Firestone@arcus.net
717.703.3200
www.Arcus.net

Candidate **Marc Anthony Ott**

Experience Fort Worth, Texas (Population: 686,850)

May 2002-Present

Assistant City Manager

Responsibilities:

- To provide administrative and management oversight for a regional Water/Waste Water Utility, Transportation/Public Works, Engineering, and Aviation. These departments entail combined operating budgets and a workforce of approximately \$ 367 million and 1487 employees respectively, as well as a CIP of approximately \$1 billion.
- Duties also entail coordinating city services and activities among city departments and with outside agencies; and to provide highly responsible and complex administrative support to the City Manager.
- Examples of special projects include providing leadership for Southwest Parkway Toll road (\$975 million), Development of a Asset Management Program, Mobility and Air Quality Plan, and implementation of a Capital Project Management System.

Rochester Hills, Michigan (Population: 69,000)

March 1998-April 2002

City Administrator

Responsibilities:

- Served as Chief Administrative Officer.
- Provided administrative and management oversight for all municipal operations.
- Directly assist the mayor with organizational development, budget development, strategic planning, city council relations; and other duties as required.

Kalamazoo, Michigan (Population: 81,000)

March 1993-January 1997

City Manager

Responsibilities:

- Served as Chief Administrative Officer.
- Responsible for the day-to-day operations of the city, including 950 employees. Directly supervised the Deputy City Manager and all department directors and division managers including Public Safety i.e., Police and Fire, Public Works, Transportation, Management Information Systems, Human Resources and Labor Relations, Accounting, Treasury, Assessing, Buildings and Housing Inspections, Neighborhood, Community and Economic Development, Recreation, Utilities, and Purchasing.
- Additionally, lead the city's collective bargaining team, and prepared the City's annual operating budget of approximately \$120 million.
- Implemented major City projects and programs; developed a variety of reports requested by the City Commission, met with developers of various industries and businesses, community groups, and citizens.
- Resolved complaints, and implemented appropriate changes for the betterment of the community.

Kalamazoo, Michigan
February 1991-March 1993
Deputy City Manager

Responsibilities:

- Oversaw the Finance, Public Safety, Human Resources, Neighborhood and Community Development, Economic Development & Planning and Purchasing Departments; Coordinated submission and reviewed department budgets; served as spokesperson for the City; planned, developed, and implemented major City projects and programs; served as City's representative to various committees and boards; represented the City Manager at Commission meetings and made administrative decisions in absence of the City Manager.
- Met with citizens and groups to resolve complaints, plan programs, and to otherwise facilitate change when appropriate.

Kalamazoo, Michigan
April 1990-February 1991
Assistant City Manager

Responsibilities:

- Oversaw the day-to-day administration of several departments i.e., Utilities, Public Works, Metro Transit, Planning, as well as Community and Economic Development.
- Worked with each Department Head in establishing goals, objectives and operating budgets.
- Approved all major actions within the departments.
- Also, served as the City's representative on various committees and boards.

Grand Rapids, Michigan (Population: 185,000)
January 1987-April 1990
Administrative Services Officer
City Manager's Office

Responsibilities:

- Served as Assistant to the City Manager.
- Directly responsible for coordinating the City's legislative program.
- Acted as a liaison with elected and appointed officials including personal contact with regional, state and federal agencies.

Grand Rapids, Michigan
December 1984-December 1986
Director of Management Services
City Manager's Office

Responsibilities:

- Responsible for preparing and administering a budget of approximately \$220,000; supervised two staff members.
- Provided general administrative and managerial assistance directly to the City Manager and to City Departments throughout the organization.

Jackson, Michigan (Population: 39,739)
November 1982-November 1984
Administrative Assistant to the City Manager
City Manager's Office

Responsibilities:

- Served as the principal assistant to the City Manager.
- Specific responsibilities included research projects; policy analysis; program development, implementation and evaluation.
- Also, served as Acting City Manager when required.

Ann Arbor, Michigan
October 1981-November 1982
Staff Assistant
Michigan Municipal League

Responsibilities:

- Responded to inquiries from municipal officials throughout the state regarding local government operations.
- Assisted in planning all Regional Meeting, the Legislative Conference, and Annual Convention.

Administrative Intern
City Administrator's Office, Southfield, Michigan

Head Resident
Oakland University, Rochester, Michigan

Resident Assistant
Oakland University, Rochester, Michigan

Financial Adjuster
Community National Bank, Pontiac, Michigan

Education Program for Senior Executives in State and Local Government,
John F. Kennedy School of Government, Harvard University, Cambridge, Massachusetts,
June, 1994.

M.P.A., Public Administration
Oakland University, Michigan, April, 1981.

B.S., Management, Concentration in Economics
Oakland University, Michigan, April, 1979.

Professional Affiliations International City Management Association
Michigan City Management Association (Board Member, 1986-1988)
American Society for Public Administration
Government Finance Officers Association
Texas City Management Association
National Forum for Black Public Administrators



Printed: May 3, 1999, 12:29:38

Personal Information

Effective: / / Entered:

Employee Identification	Social Security Number		Last Name		First Name		Middle Name			
			JIT		Merr		Anthony			
	Name Prefix		Name Suffix		Date of Birth		Driver's License Number		State	
					01/23/1956					
	Gender		Ethnicity		Check one box only. Indicate corrections in red ink.					
	<input type="checkbox"/> Female		<input type="checkbox"/> 1 White		<input type="checkbox"/> 3 Hispanic		<input type="checkbox"/> 5 Asian/Pacific Islander			
	<input checked="" type="checkbox"/> Male		<input checked="" type="checkbox"/> 2 Black		<input type="checkbox"/> 4 American Indian/Aleutian		<input type="checkbox"/> 6 Other			
Permanent Address and Telephone	Street Address/P.O. Box									
	1									
	City		State		Zip Code		Phone Number			
	FORT WORTH		TX		76132					
Emergency Contact	Last Name		First Name		MI		Relationship		Phone Number	
	JIT				A		Wife			
	Street Address/P.O. Box				City		State		Zip Code	
					FORT WORTH		TX			
Veteran Status	You must have been honorably discharged from the military service for not less than 90 consecutive days service during a national emergency or have been honorably discharged from military service for an established service-connected disability; have been honorably discharged from military service; and competent.									
	Are you a U.S. Military Veteran? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No									
Texas Open Records Act	City of Austin employees are able to choose whether or not their home address, home telephone numbers, social security number, and personal family information are available to the public on request. The Texas Open Records Act is a State law that requires the City of Austin to reveal this information to anyone who asks for it. The only exceptions are for: 1) commissioned peace officers; and 2) employees who file a written request to withhold this information. Employees who are not peace officers and who do not submit such a written request will have this information made available to anyone who asks for it.									
	Do you choose to have your home address, home telephone number, social security number and information which reveals whether you have family members, withheld from the public? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No									
System Information	Employee Status				Department				Location	
Approvals	Employee Date									