ETHICS REVIEW COMMISSION
CHAPTER 2-7 CITY CODE
COMPLAINT

NAME OF PERSON(S) FILING COMPLAINT:________________________________

MAILING ADDRESS:_____________________________________________________

PHONE NUMBER:________________________________________________________

EMAIL ADDRESS:________________________________________________________

PLEASE FILE A SEPARATE COMPLAINT FORM FOR EACH PERSON
COMPLAINED AGAINST.

NAME OF PERSON COMPLAINED AGAINST:________________________________

CITY OFFICE, DEPARTMENT, COMMISSION:________________________________

MAILING ADDRESS:_____________________________________________________

PHONE NUMBER [IF KNOWN]:____________________________________________

EMAIL ADDRESS [IF KNOWN]:____________________________________________

The Ethics Review Commission has jurisdiction to hear complaints alleging violation(s) of
the following provisions:

• City Code, Chapter 2-1, Section 2-1-24 (City Boards, Conflict of Interest and
Recusal)
• City Code, Chapter 2-2 (Campaign Finance)
• City Code, Chapter 2-7 (Ethics and Financial Disclosure), except for Article 6 (Anti-
lobbying and Procurement)
• City Code, Chapter 4-8 (Regulation of Lobbyists)
• City Charter, Article III, Section 8 (Limits on Campaign Contributions and
Expenditures)

PLEASE LIST EACH ALLEGED VIOLATION OF THE ABOVE CITY CODE AND
CHARTER PROVISIONS SEPARATELY ON THE FOLLOWING PAGES.
I.

SECTION OF CHARTER OR ORDINANCE VIOLATED:__________________________

DATE OF ALLEGED VIOLATION:__________________________________________

ACTIONS ALLEGED TO BE A VIOLATION:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

WITNESSES OR EVIDENCE THAT WOULD BE PRESENTED:____________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CONTACT INFORMATION OF ANY PERSON(S), OTHER THAN THE PERSON
COMPLAINED AGAINST, WHO IS IDENTIFIED BY NAME ABOVE OR IN ANY
ATTACHMENTS AS INVOLVED IN THE ALLEGED INAPPROPRIATE
CONDUCT: (Leave blank if inapplicable.)

NAME:______________________________________________________________

MAILING ADDRESS:____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________

NAME:______________________________________________________________

MAILING ADDRESS:____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________

NAME:______________________________________________________________

MAILING ADDRESS:____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________
II.

SECTION OF CHARTER OR ORDINANCE VIOLATED:_______________________

DATE OF ALLEGED VIOLATION: ______________________________

ACTIONS ALLEGED TO BE A VIOLATION:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

WITNESSES OR EVIDENCE THAT WOULD BE PRESENTED:____________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CONTACT INFORMATION OF ANY PERSON(S), OTHER THAN THE PERSON
COMPLAINED AGAINST, WHO IS IDENTIFIED BY NAME ABOVE OR IN ANY
ATTACHMENTS AS INVOLVED IN THE ALLEGED INAPPROPRIATE
CONDUCT: (Leave blank if inapplicable.)

NAME:________________________________________

MAILING ADDRESS:________________________________________

EMAIL ADDRESS [IF KNOWN]:________________________________________

NAME:________________________________________

MAILING ADDRESS:________________________________________

EMAIL ADDRESS [IF KNOWN]:________________________________________

NAME:________________________________________

MAILING ADDRESS:________________________________________

EMAIL ADDRESS [IF KNOWN]:________________________________________
III.

SECTION OF CHARTER OR ORDINANCE VIOLATED:__________________________

DATE OF ALLEGED VIOLATION: ______________________________________

ACTIONS ALLEGED TO BE A VIOLATION:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

WITNESSES OR EVIDENCE THAT WOULD BE PRESENTED:___________________

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CONTACT INFORMATION OF ANY PERSON(S), OTHER THAN THE PERSON
COMPLAINED AGAINST, WHO IS IDENTIFIED BY NAME ABOVE OR IN ANY
ATTACHMENTS AS INVOLVED IN THE ALLEGED INAPPROPRIATE
CONDUCT: (Leave blank if inapplicable.)

NAME:_____________________________________________________________________

MAILING ADDRESS:_____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________

NAME:_____________________________________________________________________

MAILING ADDRESS:_____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________

NAME:_____________________________________________________________________

MAILING ADDRESS:_____________________________________________________

EMAIL ADDRESS [IF KNOWN]:___________________________________________
IV.

SECTION OF CHARTER OR ORDINANCE VIOLATED: ______________________

DATE OF ALLEGED VIOLATION: ________________________________

ACTIONS ALLEGED TO BE A VIOLATION:
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

WITNESSES OR EVIDENCE THAT WOULD BE PRESENTED: ________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

CONTACT INFORMATION OF ANY PERSON(S), OTHER THAN THE PERSON
COMPLAINED AGAINST, WHO IS IDENTIFIED BY NAME ABOVE OR IN ANY
ATTACHMENTS AS INVOLVED IN THE ALLEGED INAPPROPRIATE
CONDUCT: (Leave blank if inapplicable.)

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________

NAME:___________________________________________________________

MAILING ADDRESS:______________________________________________

EMAIL ADDRESS [IF KNOWN]:_____________________________________
ALL THE STATEMENTS AND INFORMATION IN THIS COMPLAINT ARE TRUE AND FACTUAL TO THE BEST OF MY KNOWLEDGE.

DATE: ___________________  COMPLAINANT’S SIGNATURE

____________________________________  PRINT NAME

STATE OF TEXAS
COUNTY OF TRAVIS

This instrument was acknowledged, sworn to and subscribed before me by

________________________________________________________________________

On the _____________ day of ______________________, __________, to certify which witness my hand and official seal.

____________________________________
Notary Public in and for the State of Texas

____________________________________
Typed or Printed Name of Notary

THIS FORM MUST BE SUBMITTED TO THE OFFICE OF THE CITY CLERK.