

## Heath, Robert

---

**From:** Olson, Tara  
**Sent:** Wednesday, November 30, 2022 8:57 PM  
**To:** ATXNMeetings; Marino, Santos; Garcia, Hildo  
**Subject:** RE: Media Avail Thursday Dec. 1 @9:30 am

Apologies- Santos had emailed me earlier saying he was planning on it and I missed it.

Thank you all and let me know if any issues. Appreciate you all!  
Sincerely,

Tara Olson  
Marketing & Communications Consultant  
Communications & Public Information Office  
City of Austin  
Direct: 512-974-2917 | Mobile: 737-228-3015  
Email: [tara.olson@austintexas.gov](mailto:tara.olson@austintexas.gov)

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**Sent:** Wednesday, November 30, 2022 8:55 PM  
**To:** ATXNMeetings <[ATXNMeetings@austintexas.gov](mailto:ATXNMeetings@austintexas.gov)>; Marino, Santos <[Santos.Marino@austintexas.gov](mailto:Santos.Marino@austintexas.gov)>; Garcia, Hildo <[Hildo.Garcia@austintexas.gov](mailto:Hildo.Garcia@austintexas.gov)>  
**Subject:** RE: Media Avail Thursday Dec. 1 @9:30 am

Good evening @Garcia, Hildo and @Marino, Santos- I just want to make sure you both saw this request for the portable podium from Building Services outside at 9:30am tomorrow morning for the Mayor Adler Early Voting Press Conference. They understand it will be chilly outside, but want to plan for it so the visuals can be displayed outside for the first day of early voting.

@ATXNMeetings- Please plan to set up our portable podium if Building Services's podium is unavailable.

Thanks all!  
Sincerely,

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Immediately followed by a media availability outside

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@ATXNMeetings, @NSGDMS, and @Marino, Santos- 9:30am Press event scheduled for tomorrow outside on the plaza. It is understood it will be chilly, but they want the voting visuals outside for this.

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Yes, very aware of that rule!

Thank you!

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Clerk's office and elections staff are very adamant that no cameras are allowed near the voting area. So maybe leave out an invitation for media to join him when he votes.

Keith Reeves

Acting Deputy Director

Communications and Public Information Office

512-944-3049

[Keith.reeves@austintexas.gov](mailto:Keith.reeves@austintexas.gov)

Pronouns: He/Him/His

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Hello!

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For reference copied below is his email regarding the media availability:

Can you send out a press advisory in the am that I am going to vote early on Thursday at 9:30 am at City Hall and invite the media to join me. I will give remarks about the mayor's race and the candidates. I'll also be encouraging people to be aware of ask they participate in early voting.

Let me know if you have any questions! Thank you, thank you!

Elizabeth Lewis

Communications Director

Office of Mayor Steve Adler

843.819.0608

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**Cc:** Shack, Barbara; Reeves, Keith; King, Jessica  
**Subject:** Re: Media Avail Thursday Dec. 1 @9:30 am

Sounds good. Thank you.

Mark Batchelder  
*Video Engineer*  
ATXN.TV Operations|Austin City Hall  
o|512 974 7924  
c|512 626 5583



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ATXN will be ready to go live at 9:30am.

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512-944-3049  
[Keith.reeves@austintexas.gov](mailto:Keith.reeves@austintexas.gov)  
Pronouns: He/Him/His

---

**From:** Lewis, Elizabeth <Elizabeth.Lewis@austintexas.gov>  
**Sent:** Wednesday, November 30, 2022 9:57 AM  
**To:** King, Jessica <Jessica.King@austintexas.gov>; Reeves, Keith <Keith.Reeves@austintexas.gov>; Olson, Tara <Tara.Olson@austintexas.gov>  
**Cc:** Shack, Barbara <Barbara.Shack@austintexas.gov>  
**Subject:** Media Avail Thursday Dec. 1 @9:30 am

Hello!

Mayor Adler will vote early tomorrow and hold a media availability encouraging residents to vote at 9:30 am tomorrow. Tara – can we get the podium/atxn set up for outside? I know its going to be chilly, but I like the voting visuals with the “vote here/aqui” signs.

For reference copied below is his email regarding the media availability:

Can you send out a press advisory in the am that I am going to vote early on Thursday at 9:30 am at City Hall and invite the media to join me. I will give remarks about the mayor's race and the candidates. I'll also be encouraging people to be aware of ask they participate in early voting.

Let me know if you have any questions! Thank you, thank you!

Elizabeth Lewis  
Communications Director



## Heath, Robert

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**From:** Lewis, Elizabeth  
**Sent:** Wednesday, November 30, 2022 2:02 PM  
**To:** Olson, Tara; ATXNMeetings; NSGDMS; Marino, Santos  
**Cc:** Shack, Barbara; Reeves, Keith; King, Jessica  
**Subject:** Re: Media Avail Thursday Dec. 1 @9:30 am

Well we are in luck. No real run of show:

9:30 mayor adler votes  
Immediately followed by a media availability outside

Get [Outlook for iOS](#)

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**From:** Olson, Tara <Tara.Olson@austintexas.gov>  
**Sent:** Wednesday, November 30, 2022 1:32:53 PM  
**To:** Lewis, Elizabeth <Elizabeth.Lewis@austintexas.gov>; ATXNMeetings <ATXNMeetings@austintexas.gov>; NSGDMS <nsgdms@austintexas.gov>; Marino, Santos <Santos.Marino@austintexas.gov>  
**Cc:** Shack, Barbara <Barbara.Shack@austintexas.gov>; Reeves, Keith <Keith.Reeves@austintexas.gov>; King, Jessica <Jessica.King@austintexas.gov>  
**Subject:** RE: Media Avail Thursday Dec. 1 @9:30 am

Thanks for the heads up @Lewis, Elizabeth. Can you please send us all a run-of-show with conference title, speaker names, titles, and timeframes when you have it?

@ATXNMeetings, @NSGDMS, and @Marino, Santos- 9:30am Press event scheduled for tomorrow outside on the plaza. It is understood it will be chilly, but they want the voting visuals outside for this.

@Marino, Santos- can we utilize Building Services portable podium for this?

Thanks all!  
Sincerely,

Tara Olson  
Marketing & Communications Consultant  
Communications & Public Information Office  
City of Austin  
Direct: 512-974-2917 | Mobile: 737-228-3015  
Email: [tara.olson@austintexas.gov](mailto:tara.olson@austintexas.gov)

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**From:** Lewis, Elizabeth <Elizabeth.Lewis@austintexas.gov>  
**Sent:** Wednesday, November 30, 2022 10:15 AM  
**To:** Reeves, Keith <Keith.Reeves@austintexas.gov>; King, Jessica <Jessica.King@austintexas.gov>; Olson, Tara <Tara.Olson@austintexas.gov>  
**Cc:** Shack, Barbara <Barbara.Shack@austintexas.gov>  
**Subject:** RE: Media Avail Thursday Dec. 1 @9:30 am

Yes, very aware of that rule!

Thank you!

---

**From:** Reeves, Keith <[Keith.Reeves@austintexas.gov](mailto:Keith.Reeves@austintexas.gov)>  
**Sent:** Wednesday, November 30, 2022 10:07 AM  
**To:** Lewis, Elizabeth <[Elizabeth.Lewis@austintexas.gov](mailto:Elizabeth.Lewis@austintexas.gov)>; King, Jessica <[Jessica.King@austintexas.gov](mailto:Jessica.King@austintexas.gov)>; Olson, Tara <[Tara.Olson@austintexas.gov](mailto:Tara.Olson@austintexas.gov)>  
**Cc:** Shack, Barbara <[Barbara.Shack@austintexas.gov](mailto:Barbara.Shack@austintexas.gov)>  
**Subject:** RE: Media Avail Thursday Dec. 1 @9:30 am

Clerk's office and elections staff are very adamant that no cameras are allowed near the voting area. So maybe leave out an invitation for media to join him when he votes.

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Elizabeth Lewis  
Communications Director  
Office of Mayor Steve Adler  
843.819.0608

## Heath, Robert

---

**From:** Batchelder, Mark  
**Sent:** Wednesday, November 30, 2022 1:55 PM  
**To:** Olson, Tara; Lewis, Elizabeth; ATXNMeetings; NSGDMS; Marino, Santos  
**Cc:** Shack, Barbara; Reeves, Keith; King, Jessica  
**Subject:** Re: Media Avail Thursday Dec. 1 @9:30 am

ATXN will be ready to go live at 9:30am.

Mark Batchelder  
Video Engineer  
ATXN.TV Operations|Austin City Hall  
o|512 974 7924  
c|512 626 5583



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**From:** Olson, Tara <Tara.Olson@austintexas.gov>  
**Date:** Wednesday, November 30, 2022 at 1:32 PM  
**To:** Lewis, Elizabeth <Elizabeth.Lewis@austintexas.gov>, ATXNMeetings <ATXNMeetings@austintexas.gov>, NSGDMS <nsgdms@austintexas.gov>, Marino, Santos <Santos.Marino@austintexas.gov>  
**Cc:** Shack, Barbara <Barbara.Shack@austintexas.gov>, Reeves, Keith <Keith.Reeves@austintexas.gov>, King, Jessica <Jessica.King@austintexas.gov>  
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Elizabeth Lewis  
Communications Director





**From:** [Mayor Adler](#)  
**To:** [Lewis, Elizabeth](#)  
**Cc:** [Lucas, Jakob](#); [Cress, Sara](#); [Shack, Barbara](#)  
**Bcc:** [Mayor Adler](#)  
**Subject:** Thursday 9:30 press avail.  
**Date:** Tuesday, November 29, 2022 7:25:50 PM

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Can you send out a press advisory in the am that I am going to vote early on Thursday at 9:30 am at City Hall and invite the media to join me. I will give remarks about the mayor's race and the candidates. I'll also be encouraging people to be aware of ask they participate in early voting.

Let me know if there are any issues in getting this done...

I tried to call you.

S